



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		K.M.G.COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution		Dr.M.Jayasri Rani M.Sc.,M.Phil.,B.Ed.,Ph.D.,
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04171227306
Mobile no.		9894164345
Registered Email		kmgcollege@gmail.com
Alternate Email		kmgqac@gmail.com
Address		Railway Station Road,Ammanankuppam,Gudiyattam-635803
City/Town		Gudiyattam
State/UT		Tamil Nadu
Pincode		635803

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Mr. J.Srinivasan			
Phone no/Alternate Phone no.		04171227600			
Mobile no.		9952121139			
Registered Email		kmgqiqac@gmail.com			
Alternate Email		srikeerthana2003@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://kmgcollege.edu.in/jbframework/uploads/2019/11/AQAR-17-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://kmgcollege.edu.in/jbframework/uploads/2019/11/calendar-19-20.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.63	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			22-Jun-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

A one day National Level seminar on	10-Jan-2019 2	129
Regular meeting of Internal Quality Assurance Cell (IQAC)	11-Feb-2019 1	13
timely submission of Annual Quality Assurance Report (AQAR) to NAAC	05-Dec-2018 1	13
Feedback from 1) Alumni	11-May-2018 1	50
Feedback from 2) Students	14-May-2018 4	50
Feedback from 3) Parents	11-May-2018 1	50
Academic Administrative Audit (AAA) conducted and its follow up action	30-Oct-2018 1	104
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC organized an awareness program to faculty members for the values of institutional accreditation and the new method of NAAC accreditation.

Making arrangement for sending important notifications through SMS to all the stakeholders of the college regularly.

Organized one day National seminar on "Quality Enhancement in Higher Education System" on 10th January 2019. Dr.V.Arulmurugan, Pondicherry University and Dr.K.Kishore, Voorhees College, Vellore were the chief guest of the seminar. They delivered lectures on NAAC and NIRF new parameters. The seminar witnessed the presence of 129 participants from various colleges.

Periodical meetings with staff members are initiated to formulate the plan of action. The Implementation of action plans are reviewed in the subsequent meetings.

Two days FTP on "Teaching Techniques" was conducted to all the faculty members

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Formation of departmental IQAC's for monitoring academic and administration performance	1)Improving academic performance of the students 2)To Monitor administrative functions of the department
Sending important notifications to all stakeholders of the college through SMS.	Better intimation of notifications to all teaching, non- teaching staff of the college and the students
Intimation of yearly schedule of the college to the teaching & non-teaching staff and students of the college at the beginning of the year through distribution of academic calendar.	Better participation from the part of all concerned in the college activities.
Incorporation of some more PG and Research courses in the college.	Giving a good number students a chance of progression.
Organise institutional programs on quality in higher education	1)To setup quality benchmark in education 2)Faculty awareness about quality in education 3) Participation of institute in various National and International Ranking
Research promotion in the Institute	1) Encourage faculty to pursue research in basic and applied technology 2) To publish in Journals of International Standards 3) Apply for Patents and IPR's.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">12-Sep-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	12-Sep-2019
Name of Statutory Body	Meeting Date				
Governing Body	12-Sep-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	09-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The K.M.G.College of Arts and Science maintained MIS through Rovam software, the following modules are updated.</p> <p>Admission - Institute MIS admission modules helps in admission process of all UG and PG students of the institute are required to complete the admission formality by filling up admission forms writing all the academic and other information on this forms. The module helps in collecting the information of this academic admissions program wise.</p> <p>Examinations - This module takes care of the exam activities in the form of appointment of examiners, collection of the question papers, collection and compilation of continuous evaluation marks, end semester marks.</p> <p>Administration - The day to day data related to attendance of regular and temporary faculty is part of this module which also helps in monthly salary payment of all employee of the institute.</p> <p>Academic Activities - The information related to the students roll numbers their course details and their other information is part of this module.</p> <p>Time Table - Preparation and display of academic calendar and timetable.</p> <p>Attendance - Institute have a student attendance module which helps in recording online attendance of all UG and PG programmes. This module</p>				

determines the list of list who does not qualify minimum attendance requirement of the institute. Leave Management - Through this module all faculty members of the institute apply for different types of leaves and information goes for necessary approval of the same keeping record of total number of leaves consume by the faculty throughout the year and the balance leave available with faculty. Faculty service records - This module keeps service record of all faculties. Fees Payment - Students through this module can pay their annual tuition fee, exam fee and other fees using online mode. Accounts and Finance - Institutes accounts and finance is run with all its functions using accounts and finance modules. SMS gateway to send important notifications to different stakeholders of the college. Upgradation of the college website with special importance to MIS. Communication of important information to general public through website and Conventional notices. Installation of Rovam Software in college library for better management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

NIL

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Online Spoken Tutorial NPTEL	NIL	02/07/2018	6	Employability	Knowledge Update
CLP(Computer Literacy Programme)	NIL	09/01/2019	3	Employability	Basic Computer Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Bio-Chemistry	31/08/2018

PhD or DPhil	MicroBiology	31/08/2018
PhD or DPhil	Chemistry	31/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	226	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	71
MSc	Applied Microbiology	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback processes of the institution The college promptly collects and assesses the feedback from its stakeholders viz parents, alumni, students and teachers. A format is prepared and distributed among all the stakeholders on different occasions. After an expert analysis the matters are discussed among the members of the faculty before communicating it to the authorities concerned. Parental Feedback The Institution collects feedback from parents on the occasion of the annual PTA meetings in the Departmentwise. The parental feedback is collected in the form of questionnaire. Most of the parents were happy. Those program were conducted by all the departments Alumni Feedbacks from Alumni are usually taken on the Annual Alumni meeting conducted every year. In addition, feedback forms are kept in the departments for collecting</p>

feedback from the alumni when they visit to the departments. To evaluate the learning atmosphere provided to the students a feedback on the institution is also taken from all the alumni related to the quality of education, extension activities, general administration of the college, admission procedure, library, supporting services and other infrastructural facilities. Almost all the students were happy with the facilities and ambience they had in the college. Teachers Feedback was duly collected from teachers also that keep in touch with the different syllabus revisions and the student standards time to time, the most expert and resourceful suggestions were obtained from them. It is notable that teachers from most of the departments were satisfied with the density of the curriculum offered by the university. Regarding the workload imposed on the students the teachers agreed to reshuffle/ minimize the topics allotted to them. But a few courses like the Bridge course English from the students with work welcome.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	70	70	50
MA	English	40	20	14
BBA	Business Administration	140	150	92
BCom	Commerce	70	90	70
MCom	Commerce	40	25	20
BCom	Computer Applications	70	125	70
MCom	Computer Applications	40	16	10
MPhil	Commerce	5	5	5
BCA	Computer Applications	105	208	105
BSc	Computer Science	100	100	100
MSc	Information Technology	26	13	13
MPhil	Computer Science	7	7	7
BSc	Biochemistry	50	55	50
MSc	Biochemistry	26	20	11
MPhil	Biochemistry	4	6	4
BSc	Chemistry	50	85	50
MSc	Chemistry	26	22	17
MPhil	Chemistry	2	5	1
BSc	Microbiology	50	62	50
MSc	Applied Microbiology	26	31	22

BSc	Mathematics	50	73	46
MSc	Mathematics	30	22	18
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1023	124	87	50	65

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
87	79	3	8	2	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes through Tutor ward (presently Mentor Mentee) system The college has since last several years practiced a system of mentoring called the Tutorward system, whereby a tutor was provided to every ward to look after his/her academic and non academic and also monitor class attendance and performance. The fulltime teachers of the college have been engaged as mentors of each class. At the beginning of the academic session, the classwise names of the mentors are displayed in the departments wise. They also provide primary psychological counseling to those who need them and refer them for more professional counseling, if required. In our college having students Coordinator for maintain the campus discipline. At the beginning of the academic session, he conduct orientation programmes for all first year students whereby they are acquainted with the institution, the mentors also maintain record of their class attendance, classperformance and academic progress. The students meet mentors frequently and get their support in overcoming the emotional and other difficulties of them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1209	95	1 : 50

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
96	92	4	10	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	U04	III Year	24/05/2019	05/07/2019
BBA	U08	III Year	10/05/2019	02/08/2019
BCom	U10	III Year	20/05/2019	26/06/2019
BCA	U09	III Year	10/05/2019	15/06/2019
BSc	U18	III Year	10/05/2019	26/06/2019
BSc	U15	III Year	10/04/2019	15/06/2019
BSc	U26	III Year	10/04/2019	15/06/2019
BSc	U17	III Year	10/04/2019	15/06/2019
BSc	U25	III Year	10/04/2019	15/06/2019
MA	P02	II Year	16/05/2019	29/06/2019
MCom	P09	II Year	16/05/2019	29/06/2019
MCom	P30	II Year	16/05/2018	26/06/2019
MSc	P12	II Year	05/04/2019	22/06/2019
MSc	P19	II Year	10/05/2019	26/06/2019
MSc	P20	II Year	05/04/2019	22/06/2019
MSc	P10	II Year	05/04/2019	22/06/2019
MSc	P17	II Year	05/04/2019	22/06/2019
MPhil	M06	II Semester	20/05/2019	02/07/2019
MPhil	M01	II Semester	20/05/2019	02/07/2019
MPhil	M04	II Semeste	20/05/2019	02/07/2019
MPhil	M05	II Semeste	20/05/2019	02/07/2019
MPhil	M10	II Semeste	20/05/2019	03/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students were given instructions regarding the evaluation process of university and about the CBCS patterns. They also explained about the scheme of examinations and prepare the students for the examinations. The students are aware of their marks secured in the CIA exams and opportunities are given them to improve their study skills. The university has introduced CBCS pattern under which marks are splitter into 25 for internal assessment and 75 for university examinations. Faculty members are identified the arrear students and follow up to complete the arrears, revaluation scheme is available in the university. The internal marks are finally sent to the University and the same is also intimated to the parents and sometimes parents are invited to the college for the discussion of the student's marks. In the beginning of the very academic

year, action plans have been prepared such as preparing lesson plans conducting CIA exams, seminars, submission of assignment and conducting the model exams before the university exams. After the results are come they are discussed with students and corrective measures are advised.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is constituted with the principal as the chairperson, all the HODs, teachers and university nominee as members. The program objective, program specific objectives and course objectives of all programs in the college was carefully finalized by the academic calendar of the college. The program objectives, programme specific objective and course objective are made available to all faculty and the students and made available in the web portal. The students are continuously insisted on the objective during the class conduct hours during all the academic activities of the college. The program outcomes of the college consist in shaping graduates who are intellectually proficient, socially responsible, spiritually stimulated, professionally ethical and communicatively expressive.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Not Applicable

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U04	BA	English	36	29	81
U08	BBA	Business Administran	70	51	72.85
U10	BCom	Commerce	50	45	90
U11	BCom	Computer Applications	34	28	82
U09	BCA	Computer Applications	96	87	90.6
U18	BSc	Computer Science	93	75	80.6
U15	BSc	Biochemistry	43	38	88
U26	BSc	Microbiology	44	44	100
U17	BSc	Chemistry	43	25	58
U25	BSc	Mathematics	37	31	84
P02	MA	English	14	13	93
P09	MCom	Commerce	28	14	50
P30	MCom	Computer Applications	12	9	75
P12	MSc	BioChemistry	5	5	100
P19	MSc	Information	2	2	100

		Technology			
P20	MSc	Mathematics	20	17	85
P17	MSc	Chemistry	23	17	74
P10	MSc	Applied Microbiology	23	22	96
M06	MPhil	Computer Science	7	7	100
M05	MPhil	Commerce	6	6	100
M01	MPhil	BioChemistry	4	2	50
M04	MPhil	Chemistry	2	1	50
M10	MPhil	Mathematics	4	4	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kmgcollege.edu.in/jbframework/uploads/2019/11/sss-report-bca.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
BBA	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	5.75
International	Biochemistry	8	8
International	Microbiology	3	.34
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Computer Science	9
Department of English	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	17	18	25	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Blood Donation Camps	National Service Scheme Government Hospital, Gudiyattam. CMC, Hospital Vellore	2	175
International Yoga Day	National Service Scheme	5	400
Rally Conductor for "go green to breath"	National Service Scheme	2	300
Walkathon rally to great awareness on Dengue	National Service Scheme	2	300
First Aid Awareness.	National Service Scheme	2	200
National Unity Day	National Service Scheme	2	200
Community Service	National Service Scheme, Rotary Club Gudiyattam	2	200
Exhibition on "kuppai illa ulagam"	National Service Scheme, Eranilam Coordinator	2	600
Benefits of Blood Donation1	National Service Scheme, CMC. Hospital	2	200
Anti Leprosy Day.	National Service Scheme, RRC	2	200
NSS Camp at Keelalathur Village.	1. General Medical Checkup. 2. Cleaned School and Temple. 3. Tree Plantation 4. Road Safety Awareness 5. Disaster Management 6. Village Assembly 7. Post Office, Bank Services. 8. Identification of School Dropouts	2	100
District Level Elocution Competition.	Youth Red Cross, Vellore District Red Cross Society	1	5
YRC Training Camp	Youth Red Cross, DKM. College	1	5
Blood Donation.	Youth Red Cross, CMC, Vellore	1	5
Benefits of Blood Donation.	Youth Red Cross	1	1
'UN World Democracy	Youth Red Cross	1	1

Day''			
Swami Vivekananda Day	Youth Red Cross	1	1
Fire Rescue Demonstration Programme.	Youth Red Cross	1	200
Dengue Awareness.	Youth Red Cross	1	200
Entertaining the Elders at St.Anne's Home.	Youth Red Cross	1	100
National Level YRC Training Camp.	Youth Red Cross, Indian Red Cross Society.	1	1
AIDS Awareness	Red Ribbon Club	1	200
World Leprosy Day	Red Ribbon Club	1	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatch bharat	Government of india. National service scheme	Clean India	2	200
Community service	Rotary club. Gudiyattam. National service scheme	Cleaned robinson Pond. Gudiyattam.	2	200
AIDS awareness	Government Hopsital Gudiyattam. National service scheme	Awareness about STD	2	500
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
PG projects.	Project	Government hospital, Gudiyattam.	07/01/2019	06/03/2019	5
M.Phil., projects	Project	GENEWIN Hosur	01/03/2018	06/08/2018	2
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
BCX Organics Bangalore	24/11/2018	Lab Visit and Sample Analysis	19
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9500000	9493328

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Rovan	Fully	ROVAN LMS 6.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	12018	1967400	436	55789	12454
Reference Books	2253	240300	51	36930	2304	277230
e-Books	328	177550	99	76500	427	254050
CD & Video	601	12250	80	1500	681	13750
Weeding (hard & soft)	23	3080	5	695	28	3775

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	185	3	1	0	0	6	12	10	0
Added	8	0	0	0	0	0	0	0	0
Total	193	3	1	0	0	6	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2800000	2922538	2800000	2805529

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

The KMG college ensures the availability of latest equipment's and upto date infrastructure in the institution. We adopt a systematic procedure for purchase and maintenance of infrastructure includes all kinds of equipment's. The proposal is first submitted and then its evaluation is done by the college office. It must get approval by the principal and secretary and then the quotations are invited. After getting the approval from the management the required items are purchased and enter all the items in the stock register. Stock verification has been done by the college office at the end of the financial year. The same process is undertaken for repurchase, repair or writing off every year. • The administrative officer monitors and supervise the infrastructure regularly and ensures repair and maintenance. • Several committees are formed and dedicated to maintenance and upkeep of the existing infrastructure include the club, campus beautification committee and greenery incharge. • We have faculty as incharge of computer, lab incharge and library centre who look after and maintain the respective field promptly. • We have central library along with many departmental libraries. The central library has 2 persons who regularly maintain the condition of the library stock, issue, collection and maintenance of books. Library cards being issue to the students. Professor incharge library monitors all the purchase of items. • The department of sports is very active and motivate and encourage the students to participate in the sports along with well training in the college. • The college has the men from security agency for the round the clock security of the infrastructure. • Maintain is ensured by the support of the staff everyday is on key factor. • The equipments such as water motors, pumps, generators and water purification are taken care of time to time inspection. • Fire extinguishers are installed at identified locations.

<http://kmgcollege.edu.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sc.st scholarship 2.VIT 3.Minority 4.Uzavar 5.Kammavar 6.K.M.G.Scholarship 7.Thuluva Vellalar	560	2931130
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	01/12/2018	655	Dept of English KMG Institutions
Remedial coaching	17/09/2018	452	KMG Institutions, Gudiyattam.

Language lab	12/12/2018	655	KMG Institutions, Gudiyattam.
Bridge courses	03/08/2018	655	KMG Institutions, Gudiyattam.
Yoga	21/06/2018	100	KMG Institutions, Gudiyattam.
Meditation	21/06/2018	200	KMG Institutions, Gudiyattam.
Personal counselling	16/06/2018	250	KMG Institutions, Gudiyattam.
Mentoring	13/06/2018	672	KMG Institutions, Gudiyattam.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Bank exam TnpSC	366	672	11	4
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. Federal life insurance company Limited 2. AGS Health chrysalis 3. Indian health care 4. MOS Global	1470	569	1. Hyundai company 2. Airport Chennai 3. Muthoot finance 4. Lalitha jewellery 5. BPO Bangalore 6. THYROCARE 7. ICICI BANK 8. Kotak Mahindra	33	11

bank 9.
Sterile Gene
Life Science
10. HCL

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	19	BA	English	K.M.G.Colleg e of Arts and Science	MA
2019	3	BBA	BBA	C Abdul Hakeem College, Melvisharam	MBA
2019	1	BBA	BBA	Kingston Engineering College, Katpadi	MBA
2019	13	B.Com	Commerce	K.M.G.Colleg e of Arts and Science	M.com
2019	7	B.Com(CA)	Computer Applications	K.M.G.Colleg e of Arts and Science	M.Com(CA)
2018	1	B.C.A	Computer Applications	K.M.G.Colleg e of Arts and Science	M.Sc(IT)
2018	1	B.C.A	Computer Applications	G-Tec, Kaniyambadi	MCA
2018	1	B.C.A	Computer Applications	Indian Institution of Plantation Management	MBA
2018	1	B.C.A	Computer Applications	SRM University	MBA
2018	2	B.C.A	Computer Applications	GTM College, Gudiyattam	M.Sc(CS)
2018	2	B.C.A	Computer Applications	MGR University	MBA
2018	7	B.Sc(CS)	Computer Science	K.M.G.Colleg e of Arts and Science	M.Sc(IT)
2018	1	B.Sc(CS)	Computer Science	Kingston Engineering College, Katpadi	MCA

2018	1	B.Sc (CS)	Computer Science	Brindhavan College, Bangalore	MCA
2018	1	B.Sc (CS)	Computer Science	C Abdul Hakeem College, Melvisharam	MCA
2018	18	B.SC	MicroBiology	K.M.G.College of Arts and Science	M.Sc
2018	17	B.SC	Biochemistry	K.M.G.College of Arts and Science	M.Sc
2018	5	B.Sc	Mathematics	KMG College of Education, Gudiyattam	B. Ed.,
2018	3	B.Sc	Mathematics	KMG College of Arts & Science, Gudiyattam	M.Sc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
CAT	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Pole vault	Inter division	2
Long jump	Division	1
CM trophy (high Jump)	Division	1
Kho kho	Inter division	2
BADMINTON	Inter division	1
Boxing	Inter division	1
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The newly admitted students are apprised of the activities of the counselling cell during the orientation program. The department nominates faculty member(s) to this cell on the advice of the Student Counsellor. General information is sent out to all students of the department informing them of the services extended by the cell and inviting them to meet the faculty coordinator of the department. The students are encouraged to seek guidance on academic, general or psychological issues, if necessary. Also, semester wise results are forwarded to the Student Counsellor of the department by the Academic Section who prepares a list of students whose performance is observed to be below average or poor. Such student is then invited to meet the counsellor or any faculty member of their choice on a fixed date and time (changes possible on request of the student). Such meetings are arranged at least twice in a semester and are chaired by the Head of the Department and may include anybody who might be of help to the student. The students are advised to improve performance and are given suggestions or option for clearing their backlog courses. The advising process is designed to ensure that each student selects a set of courses during each semester that meets minimum grade requirements and which can result in the student making efficient and orderly progress in meeting the academic requirements as listed in the course scheme. The advising process also helps to identify and solve problems the student may be confronting in achieving the educational objectives. Each department has an Academic Counsellor for advising the students. He is also a one point contact for issues related to academic performance or any other issues faced by the students. The students are encouraged to meet him to seek guidance on any matter related to academic performance. Individual faculty member's problems and advice those on all matters as desired related to academic, placement, industrial training and career goals. Faculty members are often members of cocurricular activities in the department and provide ample opportunities for faculty to answer student questions in an informal environment.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our college had a registration for Alumni every year at the time of convocation day and Every year all the department students gatherer on 26th January and they have a discussion about the feature plan about the college.

5.4.2 – No. of enrolled Alumni:

564

5.4.3 – Alumni contribution during the year (in Rupees) :

28200

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution functions with the method of decentralized governance system. The head of the department has been bestowed with the authority of deciding the

activities and delegating the responsibilities to the staff members. The department decides on timetable, subject allocation, purchase and maintenance of equipment and consumables, organizing conferences, symposia, guest lectures and workshops and recommends necessary industrial visits. The institution is functioning effectively with the culture of participative management which enables the faculty and students to give their opinion and suggestions for improvement. All the academic activities are decentralized and decisions are taken based on discussion and deliberations in the class committee meetings, department meetings, faculty meetings, HODs' meetings with Principal. The Principal Coordinates with the departments, administration and management. Participative management provides extensive scope for having collaboration among the departments and ensures the quality of planning and implementation of all the activities in the institution uniformly and as a team. Every year Academic Planner is prepared at the closure of the previous academic year. Principal will convene the HODs' meeting. HODs', Training Placement Librarian and Director of Physical education will attend the meeting. The schedule of the following will be discussed and finalized in accordance with the schedule received from affiliating university ? Reopening for the next academic year ? Working days / test days / model exam days ? Association activities ? Smart Classes ? Industrial Visits ? Internships ? Placement Training ? Internal Quality Audit Days External Audit ? FDPs ? Workshops/Seminars / Conferences ? IQAC Meetings ? College Functions ? (NPTEL)Online certificate courses ? Spoken Turtorial

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>1. The college is dedicated to make teaching and learning more effective for the student to think analyze critically to be creative. 2. The admission of the students are strictly followed as per rules and regulations based on the Thiruvalluvar University. 3. College encourages the students for participation through project work, inplant training, attending seminars and workshop in recent technologies. 4. Students are provided both central library with WiFi connectivity and department library for referring to latest collection of Journals. 5. The academic progress of the students is continuously monitored by their performance assessment in theory and practical tests. 6. The students are motivated and mentored by the faculties. 7. For slow learners simple notes are provided and the University question banks are revised. 8. Based on the performance of the students, they are trained to participate in workshops, seminars and paper presentations.</p>

<p>Examination and Evaluation</p>	<p>Each course outline lays down the assessment for the respective course and marks allocated to each component. Usually assessment is in line with the number of credits allocated to the paper. The different forms of assessments include assignments, project work, quizzes, class tests, group activities and presentations and end term examinations. The grading pattern for each subject, an assessment rubric is also incorporated in the subject outline to allow students to understand how she/he needs to prepare for each test.</p>
<p>Research and Development</p>	<p>College Encourages faculty to do research. Twelve members are awarded PhD and few staff members are pursuing their Ph.D. in various universities. The Management supports the professional development for the faculty and encourages them to undertake research work by motivating them to attend seminars, workshops, refresher courses , International National Conferences by giving them necessary leave and financial assistance.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library has been updated immensely. New journals, magazines, books and online database were procured to establish an academic rigour. All department Infrastructural requirements were reviewed in the beginning of academic session. New classrooms facilities were prepared. Final year undergraduate students appear for online test conducted by spoken tutorial project, IIT Bombay, funded by National Mission on education through ICT, MHRD, Govt. of India in campus which helped by labs with high speed internet.</p>
<p>Human Resource Management</p>	<p>A diverse workforce of qualified professors maintains their department. High focus on research and M.Phil student's project is being built. Every year department of chemistry organize the RUSAC programme which is an intercollegiate lecture programme.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college facilitates the experts from various universities to interact with students by arranging guest lecturers to enrich them with the latest updates and its techniques.</p>
<p>Admission of Students</p>	<p>Thiruvalluvar University has allotted specific number of seats for the entire</p>

department in our college. Fees, Application form and Scholarships are finalized after the approval from the admission committee and uploaded on the college ROVAN Software. Selection procedure, eligibility criteria along with the guidelines are mentioned in the application form and website. Students who meet the criteria were admitted in Undergraduate and Postgraduate level.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The institution has already taken various steps for implementation of highly equipped laboratories, language lab and library with adequate reference books to make a Research department (PhD), Bank payment of salary to the faculty and PF beneficiaries. Student's fees Payments and Receipts are strictly followed.
Student Admission and Support	The institution provides support to all students from entry to exit in various forms. 1. Scholarship - Merit cum Mean. University rank holders, University sports students, Govt.SC Scholarship. 2. State of the art Hostel, Library, Canteen, Sports facilities, Career Counselling by tutor incharge.
Examination	To conduct effective examination, exams are scheduled and exact valuation is strictly followed. The student has to undergo a set of CIA Examinations and a Model Examination before the University Examination. These tests are generally in the areas of the respective subjects.
Planning and Development	All department faculty members uses online source of operations. In academics, smart class system is used for classes. Further few departments are waiting for Ph.D research program.
Administration	Administrative activities involve maintenance of infrastructure, upkeep of the flora and fauna of the estate and administrative issues. Internal faculty team reviews and audit all the function of the department and verifies laboratory stocks every quarter. The team further suggest the changes and implement in their respective areas.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.D.Manikandan	1. BIOZONE, Sacred Hearts College. 2. State level Seminar, Shanmuga Industries Arts and Science College. 3.Internal Quality Assurance Cell,K.M.G college of Arts and Science	K.M.G College of Arts and Science	500
2018	Prof. C.Kavitha	.National level Seminar, Stem cell therapies in clinical trial, Kamban college of Arts and Science for women	K.M.G College of Arts and Science	300
2018	Prof.M.Sakthivel	1.BIOZONE,Sacred Hearts College. 2.State level Seminar,Shanmuga Industries Arts and Science College. 3.Internal Quality Assurance Cell,K.M.G college of Arts and Science 4.Bioresource Technology,K.M.G college of Arts and Science	K.M.G College of Arts and Science	500
2018	Prof.S.Sujitha	.BIOZONE,Sacred Hearts College	K.M.G College of Arts and Science	500
2018	Dr.J. Thirumagal	FDP	Islamiah College, Vaniyambadi	600

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP ON TEACHING TECHNIQUE	NiL	07/12/2018	08/12/2018	40	0
2018	FDP ON INTRODUCTION TO MOBILE APP DEVELOPMENT	NiL	27/09/2018	28/09/2018	30	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty development program	8	07/08/2018	08/08/2018	2
Training Program on Academic Leadership	2	21/03/2019	27/03/2019	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	0	8	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Remuneration for attending Seminars/Workshops	EPF, Free Meals	Group Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process where all the stocks are accounted in the entire department. All the equipments and facilities were accounted and noted. The stock is cross verified.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr.T.Mohamed Ilyas, Principal	Yes	Principal with IQAC Coordinator
Administrative	Yes	Auditor	Yes	Principal with Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

During the academic year 20182019 the college was reopened for the first year students on 3rd July 2018. Students along with the parents were invited for the inaugural function. A parent meeting was conducted after the inauguration. Parents meeting were arranged after each CIA test and Model Examination.

6.5.3 – Development programmes for support staff (at least three)

Annual Staff training needs identified and training conducted. Support Staff is part of all activities academic and nonacademic Regular Staff meetings to address their need and upgrade their skills and conduct.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

. Formation of departmental IQAC committees Use of MIS academic and administrative functions. . Syllabus revision and completion on time
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organized state level seminars for all the Departments	10/09/2018	01/10/2019	05/10/2019	650
2018	Conducted	01/10/2018	30/10/2018	30/10/2018	2

	Academic and environmental Audit				
2019	National seminar on Quality Enhancement in Higher Education	10/01/2019	10/01/2019	10/01/2019	129
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day Programme (Organised By Women's Welfare Club)	04/03/2019	04/03/2019	800	0
Health Club (Child Development series)	27/09/2018	27/09/2018	500	800

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the college met by the renewable energy sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NSS special camp	24/12/2018	30/12/2018	100
National Unity Day	31/10/2018	31/10/2018	500
Rally on Go Green to Breath	20/08/2018	20/08/2018	300
International Yoga Day	21/06/2018	21/06/2018	200
Exhibition on KUpai Illa Ulagam	08/01/2019	08/01/2019	157
Safety of Consumer Goods and Consumer Duties and Rights	28/08/2018	28/08/2018	250
Pongal celebration	12/01/2019	12/01/2019	700
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Public Transport 2. Plastic - free campus 3. Green land scaping with trees and plants. 4. Proper and clean sanitation system 5. Maintenance of water canal which passes through the college from Moordhana Dam to the lake nearby in the college campus. 6. Rain Harvesting System 7. Every year all the departments have been arranging environmental protection. 8. All the waste materials in the college campus are disposed in an ecofriendly way. 9. Waste disposal is situated within campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. We bought news papers for the students at a nominal cost. This has developed the reading habit of the students and increase their knowledge in current affairs. 2. The Institution analyses student satisfaction through feedback. Feedback is collected from faculty, Students, Parents, alumnae. The Institution updates and brings innovative changes according to the feedback. 3. The college maintains beautiful gardens in each block with flowering plants and trees. The waste from plants is managed properly by the volunteers to keep the campus clean and green. 4. Every year all the final year students of UG are provided with training in soft skill which increases their employability and confidence. 5. A certificate course in computer applications is made mandatory for all the final year students. 6. The department of English conducted a bridge course in English for the I year students, who hail from the vernacular medium. This helps to bridge the gap between the students who are proficient in English and those who need training the same. 7. The College encourages research at the PG level by introducing a paper on research methodology which enables them to complete their projects methodically.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision is to shape the students into responsible citizens and help them in character building, To accomplish this we focus all the student activities under various associations of the college towards it. NSS plays a vital role to fulfill our mission. Our YRC has been donating blood to the needy whenever there is a knock at our doors. We have won the "Best Blood Donor Award "at the District level and our NSS program officers have been chosen as the best officers and awarded with cash prize by the Thiruvalluvar University to which we are affiliated. One of our NSS volunteer was selected to participate in the Republic Day Celebrations after attending the camp at New Delhi.

Provide the weblink of the institution

<http://www.kmgcollege.edu.in>

8.Future Plans of Actions for Next Academic Year

To encourage the faculty for doing research and publications. To introduce digitization for improve teaching pedagogy. Enhancement of infrastructural facilities. To encourage all departments for sign MOUs with Industries.