



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

K.M.G. College of Arts and Science

- Name of the Head of the institution **Dr.M.Senthilraj**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **04171227306**
- Mobile no **6384001559**
- Registered e-mail **kmgcollege@gmail.com**
- Alternate e-mail **kmgqac@gmail.com**
- Address **Railway Station Road,
Ammanankuppam**
- City/Town **Gudiyattam**
- State/UT **Tamil Nadu**
- Pin Code **635803**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the Affiliating University **Thiruvalluvar University**
- Name of the IQAC Coordinator **Mr. B. Balaji**
- Phone No. **04171227906**
- Alternate phone No. **9976997596**
- Mobile **9514094618**
- IQAC e-mail address **kmgqiqac@gmail.com**
- Alternate Email address **becschemicals@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://kmgcollege.edu.in/doc/iqac/agar/AQAR-2022-2023.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://kmgcollege.edu.in/doc/iqac/ac/ACADEMIC%20CALENDAR%202023-2024_11zon.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.63	2017	30/10/2017	29/10/2022
Cycle 2	A	3.24	2023	01/05/2023	30/04/2028

6. Date of Establishment of IQAC

22/06/2016

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. **Autonomous Status Approval:** Successfully applied for and received approval from UGC for Autonomous Status, granting greater flexibility in curriculum design, examination reforms, and academic governance.

2.**Capacity Building for Faculty:** Conducted FDPs, Workshop and training program for faculty to enhance teaching effectiveness and professional skills.

3.**Stakeholder Feedback:** Collected and analyzed feedback from parents, alumni, students, employers, and staff to improve the quality of education and ensure continuous improvement.

4. **Conducted Academic and Administrative Audits (AAA):**Engaged external experts to evaluate academic and administrative activities, ensuring an objective review and providing recommendations for improvement.

5. **NAAC Seminar Grant Proposal:** Submitted a proposal to NAAC for a seminar grant to support quality enhancement initiatives and knowledge sharing.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Apply for Autonomous Status from UGC to enhance institutional autonomy.	Successfully obtained Autonomous Status from UGC, enabling greater flexibility in curriculum design, examination reforms, and academic innovations.
Increase the number of Add-on Courses to enhance skill development and employability.	Introduced several new Add-on Courses across various disciplines, providing students with additional certifications and skillsets aligned with industry requirements.
Upgrade the Multipurpose Lab by increasing the number of computers	Successfully upgraded the lab from 30 to 80 computers, expanding the capacity for practical sessions, digital learning, and research activities.
Enhance digital teaching-learning resources	Installed smart boards in five venues, promoting interactive and effective learning environments.
Conduct Academic and Administrative Audits with external experts	Completed AAA, receiving constructive feedback for improving academic and administrative efficiency.
Organize Faculty Development Programs (FDP), workshops, and training sessions specifically for faculty.	Successfully conducted FDPs, workshops, and training programs for faculty, focusing on pedagogy, technology integration, outcome-based education (OBE), and academic leadership, leading to improved teaching effectiveness and faculty skill development.
To conduct International and National conferences/seminars/workshop	10 International and National conferences/seminars/workshop were conducted

13. Whether the AQAR was placed before Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	12/12/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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<p>5. NAAC Seminar Grant Proposal: Submitted a proposal to NAAC for a seminar grant to support quality enhancement initiatives and knowledge sharing.</p>		
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statutory body?	
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Name	Date of meeting(s)
Governing Body	12/12/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	01/07/2024
15.Multidisciplinary / interdisciplinary	
<p>Since its inception, K.M.G. College has been a pioneer in interdisciplinary education, offering innovative programs that bridge the gap between traditional disciplines. This commitment to fostering holistic learning is evident in various aspects of the college's academic offerings and research initiatives.</p> <p>Interdisciplinary Programs Blended Programs: The college offers unique programs like Microbiology and Biochemistry, combining elements of science and life sciences. Flexible Curriculum: The Choice-Based Credit System (CBCS) allows students to explore diverse subjects, promoting interdisciplinary thinking.</p> <p>Certificate Programs: A wide range of certificate programs in fields like business, technology, and humanities provide opportunities for specialized knowledge and skill development.</p> <p>Multidisciplinary Research The Department of Microbiology and Biochemistry actively engages in interdisciplinary research, addressing complex societal challenges. By collaborating with experts from various fields, the department aims to generate innovative solutions.</p> <p>International Collaboration K.M.G. College fosters international collaborations to broaden its academic horizons. By engaging with global institutions, the college aims to provide students with a truly global perspective. Through its commitment to interdisciplinary education and research, K.M.G. College empowers students to become well-rounded individuals capable of addressing the challenges of the 21st century.</p>	
16.Academic bank of credits (ABC):	
<p>Our College has actively embraced the implementation of the Academic Bank of Credits (ABC) as per the guidelines provided by the University Grants Commission (UGC). The ABC system is seen as</p>	

a transformative step towards enabling credit accumulation and transfer, enhancing academic flexibility for students. Key initiatives and achievements include: Nodal Officer Appointment: A dedicated Nodal Officer has been appointed to ensure the effective implementation of ABC. The officer coordinates between students, faculty, and administrative departments, ensuring compliance with UGC directives and efficient management of the ABC system. Extensive Student Registration: During the current academic year, 90% of students have successfully registered on the ABC platform. Unique ABC IDs have been created for these students, enabling them to accumulate and transfer credits seamlessly across institutions. Capacity-Building and Awareness: Multiple workshops and orientation programs have been organized for students and faculty to promote awareness of the ABC system's features and benefits. Faculty members have been trained to integrate ABC processes into the academic workflow, ensuring clarity and transparency in credit recording. Credit-Driven Flexibility: The institution encourages students to take advantage of the ABC framework to explore inter-institutional learning opportunities, diversify their academic portfolio, and benefit from lifelong learning provisions. Future Plans: Expand ABC registration to 100% in the upcoming academic year. Strengthen collaborations with other institutions to facilitate credit mobility. Regularly update and train stakeholders on advancements in the ABC system.

17.Skill development:

Our College offers comprehensive skill development programs for all disciplines, integrating both academic and practical learning in line with UGC and Thiruvalluvar University guidelines. Key Initiatives and Highlights Skill-Oriented Courses: Vocational and skill-based courses are provided across arts, humanities, and sciences. These programs include: Human Microbial Diseases and Management Microbial Products and Entrepreneurship Development Milk Microbiology Journalism Airport Management Embroidery Design Web Designing Basics of Computer Programming MS PowerPoint Basics of Food Science Quantitative Aptitude for Competitive Examinations Preparation of Soap Oil and Phenyl Household Chemistry Value-Based Education: Departments integrate human, ethical, and constitutional values into their curriculum through value-added courses. Topics include environmental awareness, human rights, and principles like truth, peace, and non-violence. Infrastructure for Skill Development: The College provides dedicated facilities to support entrepreneurship and skill development, including: A separate unit for the production of

soap oil, bleaching powder, and phenyl. Infrastructure for mushroom cultivation, including land, huts, soil, and packaging materials for product marketing. Hands-On Learning: Students actively engage in practical sessions, gaining exposure to real-world applications and entrepreneurial skills. Programs like Quantitative Aptitude for Competitive Exams enhance career readiness. Interdisciplinary Approach: Value-added courses are open to students from all departments, encouraging cross-disciplinary learning. The curriculum focuses on fostering creativity, problem-solving, and teamwork. Through these initiatives, K.M.G. College ensures students are equipped with essential skills for academic excellence, professional growth, and societal contributions. The programs emphasize lifelong learning, ethical values, and self-reliance, making our students industry-ready and socially responsible.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Being located in a rural region, our College ensures inclusive education by offering UG-level courses in both Tamil and English. Faculty members conduct classes bilingually to enhance students' understanding, even though exams are conducted in English as per Thiruvalluvar University guidelines. To preserve and promote Indian language, literature, and culture: Tamil Mandram fosters the growth and appreciation of Tamil language and heritage. The Fine Arts Group works to safeguard India's cultural traditions and heritage. The English Literary Association contributes to promoting awareness of ancient Indian culture through activities such as essay writing and creative events. The College Library maintains a distinctive collection of rare books, palm-leaf manuscripts, paintings, stamps, coins, idols, and other cultural artifacts, supporting the preservation of our rich heritage. This integrated approach ensures that students connect with their cultural roots while enhancing academic and literary skills.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Being an affiliated College, the institution adheres to the syllabus framed by the Thiruvalluvar University, which is an outcome-based approach. During each stage of the teaching-learning process, the teacher verifies the results based on student feedback, CIA test results, model examination results, performance in assignment submission, etc. Thiruvalluvar University recently developed a curriculum centered on education with outcomes. As a result, the College adheres to the same standards for all programmes.

20.Distance education/online education:

It is currently quite difficult for the institution to offer vocational courses using ODL mode. In the future, we will be able to complete all vocational courses distant or online. Colleges must improve blended learning and create and use technological tools for imparting knowledge in blended learning activities. The College must start the distance learning programmes. Currently, the College serves as a study centre for the University of Madras in Chennai.

Extended Profile**1.Programme**

1.1	479
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Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	2252
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Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	606
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	614
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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	95
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	98
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	67
4.2 Total expenditure excluding salary during the year (INR in lakhs)	488.12393
4.3 Total number of computers on campus for academic purposes	275

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution, affiliated with Thiruvalluvar University, Vellore, strictly follows the curriculum authorized and developed by the University's Board of Studies (BoS). Many faculty members of our college, serving as BoS members, actively contribute to the curriculum development process.

To ensure effective curriculum delivery, the institution adopts a meticulously planned and documented approach aligned with the University's policies and annual academic calendar. All college activities are synchronized with Thiruvalluvar University's calendar, and the institution prepares its academic calendar accordingly.

At the start of each semester, department heads allocate subjects to faculty members, and a comprehensive timetable is prepared. Faculty members develop lesson plans in advance and deliver content as per the planned schedule. The teaching-learning process incorporates a variety of methodologies, including ICT tools, demonstrations, project work, field studies, group discussions, and participatory learning approaches.

Daily teaching and learning activities, along with the scheme of syllabus completion and portions completed, are recorded in the ROVAN software. Faculty members also maintain a work diary, which is periodically reviewed and countersigned by the Principal and regularly verified by the respective department heads to ensure accountability and adherence to the plan.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kmgcollege.edu.in/index.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar based on the academic calendar of the affiliated Thiruvalluvar University. This calendar outlines the start and end of semesters, the number of working days, and the schedule for Continuous Internal Assessment (CIA) tests and semester examinations. All curricular, co-curricular, and extracurricular activities, along with the regular teaching-learning process, are meticulously planned and conducted as per the calendar.

CIA tests are conducted on the scheduled dates to ensure adherence to the timeline. For transparency and objectivity, subject faculty members evaluate the answer scripts and return them to students with feedback. The examination committee oversees the uploading of CIA marks into the ROVAN software, which is then integrated into

the University portal.

The institution follows the University's guidelines for conducting Continuous Internal Assessments. A dedicated team in the examination cell ensures the smooth execution and monitoring of the internal examination process. Internal marks are awarded based on students' performance in CIA tests and assignments.

Low-performing students are identified based on their CIA scores, interests, and performance. Remedial programs are arranged to provide additional support and help these students improve academically. This systematic approach ensures the institution maintains high standards of assessment and supports all learners effectively.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kmgcollege.edu.in/doc/igac/ac/ACAD EMIC%20CALENDAR%202023-2024_11zon.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

19

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1675

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution actively integrates crosscutting issues into the curriculum to promote professional ethics, gender equality, human

values, environmental consciousness, and sustainability.

- **Value Education:** All undergraduate programs include a mandatory course on Value Education, which instills moral and ethical principles, fostering character development among students.
- **Environmental Studies:** First-year undergraduate students undertake a compulsory Environmental Studies course, addressing critical ecological issues and raising awareness about the importance of environmental conservation for all living beings.
- **Human Rights:** Postgraduate first-year students study Human Rights as a compulsory subject. This course covers various human rights frameworks as outlined in the Indian Constitution and international documents, promoting awareness and respect for fundamental rights and freedoms.
- **Professional Ethics:** The institution emphasizes professional ethics by incorporating guidelines into student life. This includes a formal dress code, with male students required to wear formal attire with tucks and shoes and female students encouraged to adhere to appropriate professional attire. Students are also trained in punctuality, time management, discipline, and leadership skills.
- **Gender Equity:** The institution conducts various programs to promote gender equity, fostering awareness and understanding of gender-related issues and empowering students to contribute to a more equitable society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

615

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://kmgcollege.edu.in/igac.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kmgcollege.edu.in/igac.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

874

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

509

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution identifies and supports students based on their learning levels, organizing targeted programs for slow learners and advanced learners. Continuous monitoring and evaluation help improve academic performance and ensure better learning outcomes.

Slow Learners: Students struggling with academics are identified by their mentors through performance analysis and classroom observations. Mentors provide individual counseling to understand and address their challenges. Remedial coaching, extra classes for doubt clarification, and re-teaching of complex topics are organized to enhance their understanding. Additional study materials and special tests are provided to build confidence and improve scores.

Advanced Learners: Quick learners are identified based on examination performance, classroom participation, and conceptual clarity. They are encouraged to explore advanced textbooks, journals, and additional resources. To further their skills, they are assigned projects, home assignments, and motivated to participate in seminars, poster presentations, and quiz competitions.

Strategies for Improvement:

- For Slow Learners: Remedial coaching, special tests, and personalized support.
- For Advanced Learners: Seminars, participative and experiential learning (industrial tours), projects, and group discussions.

These efforts ensure that all students receive tailored support, enabling slow learners to overcome challenges and advanced learners to excel further. This inclusive approach fosters holistic development and academic success.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/igac.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2252	95

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

(A) Experiential Learning

1. Laboratory-Based Hands-On Training:

- Students utilize laboratory resources for hands-on education, enhancing their practical understanding of subjects.

2. Value-Added Courses:

- Cutting-edge technologies are introduced through additional courses, including MOOCs like NPTEL and SWAYAM.

3. Student Activities:

- Seminar presentations, debates, and curriculum-based assignments encourage students to explore and apply theoretical concepts.
- Case studies aligned with the syllabus foster critical thinking and application skills.

4. Industrial Visits and Study Tours:

- Industrial visits provide hands-on training and real-world exposure by touring companies.
- Study tours are organized to immerse students in practical, real-life situations.

5. Skill-Based Workshops:

- Workshops such as mushroom cultivation and home product manufacturing were conducted by the Biochemistry and Chemistry departments, enabling students to develop entrepreneurial skills and consider startup ventures.

(B) Participative Learning

1. Interactive E-Classrooms:

- Digital classrooms facilitate interactive learning, integrating advanced pedagogical tools to enhance engagement.

2. Competitions and Events:

- College-level elocution competitions, debates, and similar activities are conducted to develop essential skills among students.

3. Remedial Coaching:

- Slow achievers receive remedial coaching to bridge learning gaps and actively participate in mainstream academic activities.

(C) Problem-Solving Methodologies

1. Mini Projects:

- Students in undergraduate and postgraduate programs engage in creating mini projects, fostering critical thinking and innovation.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://kmgcollege.edu.in/doc/igac/dow/Centric-Methods-22-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution leverages Information and Communication Technology (ICT) to enhance the teaching-learning process, ensuring interactive and efficient education delivery. ICT tools have positively impacted students' learning outcomes by making lessons engaging and accessible, while also enabling teachers to adopt innovative pedagogical methods.

ICT Tools Utilized:

1. Mobile Learning (M-Learning): Students access course materials and resources via mobile devices.
2. Online Resources: Digital repositories, including a digital library, are maintained for lectures, course content, and research materials.
3. Flipped Classroom: This approach allows students to review materials in advance, encouraging interactive classroom discussions.
4. Smart Classrooms: Four smart boards are installed, facilitating multimedia teaching techniques.
5. Seminar Rooms and Auditorium: Equipped with projectors, microphones, cameras, and computer systems for enhanced learning experiences.
6. Online Platforms: Microsoft Teams is used for online classes, assignments, quizzes, lab submissions, and evaluations.
7. Multifunction Devices: Printers, scanners, and photocopiers are strategically placed across the campus for convenient access.
8. PowerPoint Presentations: Faculty utilize PowerPoint presentations through LCDs and projectors, integrating digital tools to create effective lessons.
9. MOOCs: Platforms like NPTEL and SWAYAM support additional learning opportunities.
10. Projectors: Widely used for delivering content interactively.

By integrating these tools, the institution ensures a dynamic and engaging teaching-learning environment, fostering better academic outcomes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

95

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

729

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution ensures a transparent and robust mechanism for internal assessment through the systematic conduct of Continuous Internal Assessment (CIA) and model examinations for all subjects, as scheduled in the college calendar. These assessments enable continuous monitoring of students' academic performance.

The college strictly adheres to the regulations of Thiruvalluvar University. Answer scripts from internal examinations are evaluated by the respective subject teachers and returned to students for review, allowing them to understand their performance. The awarded internal marks are meticulously recorded in the student's performance register, with students providing their signatures to maintain transparency and accountability.

To enhance efficiency, internal marks are stored in the college's centralized software system, ROVAN, ensuring accurate record-keeping. These marks are also documented in progress cards, which are shared with parents during parent-teacher meetings to keep them informed about their wards' academic progress.

This structured and transparent approach ensures fairness and consistency in the evaluation process, encouraging students to perform better and providing a clear feedback mechanism for continuous improvement.

File Description	Documents
Any additional information	View File
Link for additional information	https://kmgcollege.edu.in/exam.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has established a Grievance Redressal Cell dedicated to handling examination-related issues. Students with grievances related to internal examinations report them to their tutor, who escalates the matter to the Head of the Department (HoD). The HoD, after obtaining the Principal's approval, forwards the concerns to the Exam Cell for resolution.

For external examinations, university results are promptly communicated to students upon release. Discrepancies such as spelling errors in names, incorrect dates of birth on certificates, or withheld results are immediately brought to the university's attention by the Exam Cell via email, with the knowledge of the HoD and the Principal.

To ensure smooth communication, each class has an official WhatsApp group managed securely by college authorities. Examination-related updates, notifications, and resolutions are shared through these monitored platforms, ensuring students receive timely and accurate information.

This systematic and transparent grievance redressal process, combined with robust communication channels, ensures that both internal and external assessment-related issues are resolved efficiently, maintaining fairness and accountability in the evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	https://kmgcollege.edu.in/exam.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution follows the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) framed by Thiruvalluvar University, which are clearly stated, displayed on the college website, and communicated to both teachers and students during induction programs.

For first-year students, the university adopts the TANSICHE (Tamil Nadu State Council for Higher Education) syllabus, which includes well-structured and clearly defined outcomes. These outcomes ensure that students acquire the necessary knowledge and skills at the outset of their academic journey. The curriculum framework and outcomes defined by the university are discussed with faculty members by the Head of the Department (HoD) in departmental meetings. The HoD assigns subjects according to workload, and teachers explain the course objectives and outcomes to students in the classroom.

The alignment of Course Outcomes with Program Outcomes simplifies the assessment process. The achievement of these outcomes is monitored through Continuous Internal Assessments (CIA), Model Examinations, End Semester Examinations, and placement records.

By strictly following the TANSICHE syllabus for first-year students and the university's prescribed outcomes, the institution ensures a well-structured, consistent, and comprehensive approach to student development, aligning with the academic goals of Thiruvalluvar University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kmgcollege.edu.in/index.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs) and Course Outcomes (COs) is evaluated by the institution through various methods. To achieve POs, the college organizes seminars, conferences, workshops, and career guidance programs. POs are evaluated based on pass percentages, university rank holders, progression to higher education, and feedback from stakeholders, including faculty and students.

For COs, lesson plans are prepared by teachers, reviewed by the Head of the Department (HoD), and executed according to the academic calendar. Assignments and internal assessments help reinforce learning. However, since the institution is affiliated with the university and does not have access to question-wise marks for end-semester examinations, the evaluation of COs remains incomplete. The evaluation is instead based on overall student performance in internal exams and external semester exams.

To further assess the attainment of COs, the institution conducts Course Exit Surveys for each paper and semester. These surveys gather feedback from students about their learning experience and help evaluate the effectiveness of course delivery and the achievement of course outcomes. Despite the limitation in accessing question-wise marks, this comprehensive evaluation process ensures the continuous improvement of teaching methods and alignment with program and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kmgcollege.edu.in/index.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**434**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://kmgcollege.edu.in/doc/download2024/Annual%20Report%2023-24.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://kmgcollege.edu.in/doc/igac/sss/>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

06

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

K.M.G. College of Arts and Science has established a vibrant ecosystem to promote innovation and facilitate knowledge creation and transfer. The institution offer Ph.D. programs that encourage research aligned with international standards and focus on environmental sustainability. The green campus initiative reinforces its commitment to protecting environmental quality.

The institution is associated with MHRD's Institution Innovation Council (IIC), an initiative by the Ministry of Education (MoE), Government of India, to foster innovation. Adequate resources, including state-of-the-art laboratories, a library with National Digital Library (NDL) access, licensed software, and a robust computing facility with 100 Mbps unlimited internet, support innovative activities.

The college organizes seminars, workshops, guest lectures, and technical discussions in two auditoriums with seating capacities of 200 and 500. Eminent resource persons from research, industry, and social domains contribute to fostering creativity and practical exposure.

Sustainability and skill development are integral, with students producing compost fertilizer from canteen waste and participating in skill-based training programs across all departments. These initiatives ensure a structured approach to innovation while enhancing the transfer of knowledge to meet societal and environmental needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/iic.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

06

File Description	Documents
URL to the research page on HEI website	https://kmgcollege.edu.in/research.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit at K.M.G. College of Arts and Science actively collaborates with governmental and non-governmental organizations to conduct various outreach programs such as health camps, blood

donation drives, and 7-day special camps.

Through these initiatives, students gain valuable skills in negotiation, communication, conflict resolution, management, and leadership. They also develop critical thinking and time management skills, fostering their growth into responsible citizens and effective leaders.

Key activities undertaken during the year include:

- Visits to old age homes, where students provided food and other essential supplies to residents.
- Tree planting drives and awareness campaigns about the importance of afforestation and sapling plantations inside and outside the campus.
- A rally organized by NSS volunteers to emphasize the significance of blood donation, followed by a blood donation camp where many students participated voluntarily.
- Programs by the Health Club to promote awareness of dietetics and nutrition, including a rally near the college.
- Demonstrations by the Red Ribbon Club (RRC) to raise awareness about drug abuse.
- Awareness programs by the Enviro Club focusing on the environmental and health impacts of pollution, with members actively contributing by planting trees to maintain a lush campus environment.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/nss.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5642

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated on a 15-acre lush green campus, ensuring optimal utilization of infrastructure for teaching-learning activities. It has 67 spacious classrooms, equipped with a Public

Address System (PAS), and ICT-enabled classrooms providing multimedia learning and internet access. A Multipurpose lab with 80 computer systems and advanced software enhances students' skills.

The campus features a fully air-conditioned seminar hall with a 200-seat capacity and ICT facilities. Two auditoriums, each with a 1000-seat capacity, support conferences, cultural events, yoga classes, and other programs.

The science Departments have well-equipped laboratories for UG and PG students. The Chemistry lab is furnished with a UV-Visible Spectrophotometer for research on heavy metal contamination in water, while the Biochemistry lab is equipped with a Blood Group Analysis Kit.

Additionally, a fully air-conditioned computing laboratory with 100 Mbps internet connectivity ensures seamless access for students and staff. The institution's robust infrastructure supports both academic and co-curricular activities, providing a conducive environment for holistic learning and research.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/index.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college boasts a large sports ground utilized extensively by students, neighboring educational institutions, and district and state-level sports organizations for various events. Facilities for outdoor games, including separate tennis and basketball courts, are available. A dedicated boxing coach trains students, leading to notable achievements in competitions. Inter-collegiate sports events are organized to encourage participation, and students involved in sports receive fee concessions and financial support for tournaments. Annual inter-house matches are conducted, with prizes distributed during Sports Day.

Auditorium-I doubles as an indoor stadium for indoor games. A fully functional yoga center conducts regular classes, awarding certificates to students who complete the course successfully. The

college also has a well-equipped gymnasium, promoting health and fitness among students.

Cultural activities are supported by the Fine Arts Club, which organizes vibrant programs to showcase student talents. Together, these facilities foster a holistic environment, encouraging students to excel in sports, fitness, and cultural pursuits while maintaining a balanced lifestyle.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/pe.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/dow/ICT%20Tools.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

77.43717

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library at K.M.G. College of Arts and Science (Autonomous) is a modern facility equipped with advanced technology to streamline library operations and enhance user experience. It operates using the ROVAN LMS version 6.0, an Integrated Library Management System (ILMS) implemented in 2019. This system encompasses various modules, including Acquisition, Catalogue, Serials, Search, E-gate, Circulation, and more, ensuring the effective management of resources and services.

Key features of the library include:

- **Acquisition and Catalogue:** Facilitating the smooth procurement and cataloging of resources.
- **E-gate System:** Digital user registration through an electronic gate register at the entrance.
- **Circulation Management:** Efficient handling of book issues, returns, renewals, and accessioning.
- **Search Module:** Easy access to the library's collection, enabling students and faculty to locate resources quickly.
- **Digital Access:** Equipped with 10 computers and 100 Mbps internet connectivity, allowing users to browse e-journals and e-resources.

The library is fully air-conditioned and accommodates 100 users in a comfortable reading environment. It also sends automated notifications to students and staff, enhancing communication and operational efficiency. All resources are updated in the LMS, ensuring seamless accessibility and effective management of the library's extensive collection.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://kmgcollege.edu.in/library.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.44729

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

267

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution consistently upgrades its IT infrastructure to align with the evolving needs of education and administration.

The college has three computer laboratories, a net lab, a language lab, and a seminar hall, all with internet access to support diverse academic activities. Teaching is enhanced through SevenLCD projectors and a smart board. Faculty attendance is monitored via a biometric and face recognition system, while the entire campus is secured with CCTV surveillance.

Wi-Fi connectivity, powered by a 100 Mbps network, is supported by advanced Cisco routers, switches, Cyberoam Firewall, and RailWire services. The fully automated ROVAN software facilitates communication through bulk SMS and manages administrative, academic, and library operations efficiently.

The library offers a digital section equipped with INFLIBNET and NDL subscriptions, providing access to e-books, e-journals, and magazines. A Student Information Centre ensures easy access to printing and Xerox facilities for both students and faculty.

These IT enhancements reflect the institution's commitment to fostering a technology-driven environment, promoting efficient processes, and enriching the overall educational experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/dow/ICT%20Tools.pdf

4.3.2 - Number of Computers

275

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

234.11826

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution ensures the optimal utilization and maintenance of its facilities through systematic procedures. A master timetable facilitates the effective use of classrooms, laboratories, library, and internet labs.

Maintenance and Upkeep:

- Housekeeping staff manage the maintenance of buildings, classrooms, laboratories, library, playgrounds, transport, electrical systems, and gardens, supervised by a designated monitor.
- Library: Managed by a librarian and assistant librarian, the library operates with standalone software. Regular activities include document binding, reconditioning old books, and pest control to preserve resources.
- Laboratories: Lab assistants, aided by support staff, maintain labs, with usage monitored through logbooks. Upgrades and maintenance of equipment are carried out as required, with stock registers updated regularly.

IT and Infrastructure:

- Computer systems and IT equipment are maintained by a dedicated team of hardware and software technicians.
- Classrooms and furniture are periodically refurbished to ensure quality.

Verification and Inspection:

- Annual stock verification and inspections are conducted by departments, with reports submitted to management via the Principal for necessary action.

These measures ensure the institution's facilities are well-maintained, up-to-date, and fully functional to support academic and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/plc/MAINTANANCE-AND-UTILIZATION.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

418

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://kmgcollege.edu.in/place.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

353

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

353

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

230

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

74

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution ensures active student participation and representation in administrative, co-curricular, and extracurricular activities through established processes and

norms.

1. **Administrative Roles:** Student representatives are nominated for each class to serve as a bridge between students, faculty, and administrators. These representatives engage with their peers, gather feedback, and convey concerns to the appropriate authorities, playing a supplementary role in the effective functioning of the institution.
2. **Empowerment and Inclusivity:** Female students are given specific representation through the Women's Forum, where they contribute to discussions and initiatives aimed at promoting gender equity and empowerment.
3. **Event Organization:** Students are entrusted with the responsibility of organizing intra- and intercollegiate events, such as seminars, workshops, and conferences. This engagement provides them with valuable leadership and organizational skills.
4. **Community Service through NSS:** NSS volunteers actively participate in social outreach programs, including:
 - Cleaning school campuses and public health centers.
 - Planting saplings and promoting environmental awareness.
 - Conducting awareness campaigns on health hazards, sanitation, and disease prevention.
 - Organizing eye camps, health check-ups, and medical camps to provide essential services to local communities.

These activities foster a sense of responsibility, teamwork, and community spirit among students, empowering them to contribute positively to society.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/act.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

K.M.G. College of Arts and Science has a registered Alumni Association that plays a significant role in the institution's development through financial and other support. Established on 3rd July 2017 under the Tamil Nadu Societies Registration Act 1975 (Registration Number: 238/2017), the core purpose of the association is to maintain a strong connection with the institution and support its growth.

The alumni contribute in various ways:

- **Financial Support:** Ms. V. Ramya, an alumni of BBA (2014-2017), sponsored the tuition and exam fees for Mr. G. Naresh (II BBA).
- **Resource Persons:** Alumni members such as Mr. K. Sunilkumar and Ms. V. Ramya contribute by acting as resource persons for workshops, while Mr. P. Kamal Palanivel (Accenture) and Dr. Senthikumar (Saveetha Dental College) deliver special lectures on career guidance and specialized topics.
- **Book Donations:** Alumni from various departments, including English, Mathematics, Biochemistry, and BCA, donate books to their respective department libraries.
- **Infrastructure Development:** The alumni have contributed funds toward the construction of a gym, with major support provided by the management.

- **Job Support:** Alumni share professional experiences and assist current students with job placements, with preference given to studious alumni applying for positions at the college.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/#
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of our college is to provide education that nurtures students in the pursuit of greatness, character, and responsible citizenship. Our mission is to offer higher education to the underprivileged in the fields of Arts, Science, and Management, empowering them to become independent and self-sufficient individuals.

The governance of our institution is aligned with these guiding principles, ensuring that the college's operations reflect its vision and mission. The leadership is committed to fostering an environment that prioritizes the educational success of students. The Principal, as the head of the institution, provides clear directions to the heads of departments through regular council meetings, ensuring effective communication and coordination.

For the smooth functioning of the institution, several committees are established, including the IQAC, Library Advisory Committee, Discipline Committee, Anti-Ragging Committee, Internal Complaints Cell, and Exam Committee. Additionally, the institution supports various service-oriented clubs such as NSS, Rotaract Club, Women's Welfare Club, Enviro Club, Health Club, and Fine Arts Club. These

committees and clubs actively plan and execute a wide range of activities, contributing to the fulfillment of the college's vision and mission.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/about.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution demonstrates effective leadership through decentralization and participative management, ensuring smooth administration by dividing responsibilities among the IQAC, various committees, and departmental heads.

Principal: The Principal, as the head of the institution, proposes developmental and quality enhancement strategies. He is supported by faculty members who manage various departments and cells.

IQAC: The IQAC ensures the implementation of quality assurance strategies and services, aligning them with stakeholder needs.

Heads of Departments (HoDs): HoDs oversee departmental activities, including workload distribution, timetable management, teaching plans, and preparing annual plans and budgets for seminars, workshops, and competitions. They strive for excellence in all departmental functions.

Committees and Cells: Each committee has a convener who supervises its activities and ensures the successful execution of planned events.

Office Administrator: The office administrator coordinates various institutional activities, ensuring operational efficiency and adherence to college policies.

Finance Officer: The finance officer manages daily financial activities and oversees arrangements for internal and external audits.

Software Administration: The software administrator maintains all institutional modules in the Rovam software, supporting smooth

digital operations.

This participative framework fosters collaboration and ensures the institution's mission and goals are effectively realized.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/about.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

K.M.G. College of Arts and Science demonstrates its commitment to strategic deployment through the promotion of research and innovation. The institution fosters a robust research culture that emphasizes freedom of inquiry, thought, expression, and publication to achieve academic excellence.

Key Initiatives in Research and Innovation:

- The college offers Ph.D. programs in Commerce, Biochemistry, Microbiology, and Chemistry, emphasizing advanced research outcomes such as publications, patents, and recognitions.
- Faculty and students actively participate in seminars, conferences, symposia, and workshops to enhance their research skills.
- Research outputs include publishing newsletters, magazines, book chapters, and research papers.
- Eco-friendly initiatives like producing biogas and compost from kitchen waste and promoting mushroom cultivation are undertaken.
- Advanced training is provided through the English Language Lab, which offers language and certificate courses.
- Financial support is sought by submitting research project proposals to agencies like UGC and ICSSR.
- Regular audits, including Green, Environment, and Energy audits, alongside field studies and research projects, are conducted to ensure sustainability.

Library and Digital Resources: The college library boasts 26 journals, 1,555 magazines, and 286 theses. A dedicated digital library with 10 computer systems supports research scholars, offering an exclusive digital network for academic inquiry.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kmgcollege.edu.in/research.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance structure at K.M.G. College of Arts and Science ensures effective and efficient institutional functioning.

Administrative Setup:

- The Principal serves as the academic head, while Heads of Departments (HODs) oversee departmental operations.
- The College Development Council, comprising all HODs and chaired by the Principal, discusses and formulates developmental programs. Proposals are submitted to the management for approval, ensuring a participatory management system.
- A hierarchical structure defines duties, responsibilities, accountability, and authority at each level, enabling efficient monitoring and institutional improvement.

Appointment and Service Rules:

- Teaching and non-teaching staff recruitment adheres to The Tamil Nadu Private Colleges (Regulation) Act 1976.
- Applications are rigorously screened, and interviews are conducted by an expert panel to uphold academic standards.

Policy Implementation:

- Institutional policies align with the college's vision and emphasize:
 - Advancements in education and infrastructure development.
 - Community outreach initiatives.
 - Promotion of fine arts and sports.
 - Environmental awareness and eco-friendly practices.
 - Personal and spiritual development.

- Vocational training stimulation.

This structured and transparent system ensures that the college functions effectively, achieving its goals and maintaining high standards across all domains.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/igac.html
Link to Organogram of the institution webpage	https://kmgcollege.edu.in/about.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

K.M.G. College of Arts and Science provides comprehensive welfare measures to ensure the well-being and professional growth of its teaching and non-teaching staff.

1. Leave Benefits:

- 12 days of casual leave annually.
- 5 days of special leave for emergencies.
- 3 months of maternity leave for women employees, followed by special half-day leave during the

lactation period.

2. Professional Development:

- On-duty leave for attending conferences, seminars, workshops, and election observer duties.
- Financial support for professional activities, including registration fees for conferences and 50% reimbursement for publication fees in reputed journals.

3. Health and Financial Support:

- Group health insurance and COVID-19 insurance for all staff.
- PF contributions, free transportation, and interest-free loans.
- Advance salary provided upon request.

4. Incentives and Recognition:

- Rewards for faculty achieving 100% results in their subjects.

5. Capacity Building:

- Faculty development programs (FDPs) on research and personality development through ICT Academy.

6. Housing Benefits:

- Rent-free accommodation for the Principal.

These welfare initiatives reflect the institution's commitment to fostering a supportive and growth-oriented environment for its staff.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/plc/staffwelfare-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of each academic year, the institution evaluates the performance of both teaching and non-teaching staff to identify their performance levels and implement necessary steps for improvement or maintenance of good performance.

Teaching Staff:

- The performance of teaching faculty is assessed through the Annual Self-Assessment as part of the Performance-Based Appraisal System (PBAS).
- In addition to teaching, faculty members are assigned various duties and responsibilities. Their contributions to these activities are given weightage during the performance evaluation.
- The faculty members complete the PBAS form, which is then verified by the Heads of the Departments to assess the overall performance.

Non-Teaching Staff:

- The performance of non-teaching staff is evaluated through annual confidential reports and performance appraisal forms.
- Based on the performance evaluations, the institution provides financial incentives and conducts training or skill development programs to help non-teaching staff improve their professional abilities.

This systematic and comprehensive performance appraisal system ensures that both teaching and non-teaching staff members are evaluated fairly and motivated for further development.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/jbframework/uploads/2023/12/SELF-APPRAISAL.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts both internal and external financial audits on a regular basis to ensure transparency and accountability in financial matters.

Internal Audit: The college has a robust internal audit mechanism in place, which is conducted by a dedicated team within the institution. This internal audit ensures that financial

transactions are in accordance with established policies and guidelines.

External Audit: In addition to the internal audit, the college's accounts are audited by a registered chartered accountant. The external auditor reviews and certifies the college's income, expenditure, and capital expenditure annually. The external audit also includes an analysis of student fees, as part of the overall expenditure assessment.

At the end of the audit process, the audited statements are filed with the office of the Registrar of Trust for official records.

Mechanism for Settling Audit Objections: In case any objections or discrepancies arise during the audit, they are promptly addressed by the finance team in collaboration with the auditors. The necessary corrections are made, and any issues are resolved within a reasonable time frame, ensuring compliance with regulatory requirements.

This process ensures the college maintains financial integrity and meets all statutory obligations.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/fc.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a well-structured strategy for mobilizing funds and utilizing resources optimally. The primary source of funds is the tuition fees collected from students, which are primarily allocated for the salaries of teaching and non-teaching staff. Additionally, sufficient funds are earmarked for organizing seminars, workshops, and training programs for both staff and students. These funds also contribute to improving library resources and infrastructure facilities.

The college honors faculty members for their research achievements and professional services, and students are rewarded with cash prizes for their academic accomplishments. Alumni of the college receive fee concessions when enrolling in postgraduate courses, and the wards of non-teaching staff are provided with free education.

The mobilization of funds is based on the institution's needs, including student intake, faculty requirements, and infrastructural development. A resource mobilization plan is created with the following key components:

1. Estimated fee receipts.
2. Expected receipts from NGOs, alumni membership fees, sponsorships, grants, and interest.
3. Cash outflow for ongoing programs, new acquisitions, infrastructure maintenance, administrative expenses, and depreciation.
4. Any deficit arising from a mismatch between cash inflows and outflows is met by the management.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/dow/mobilization-of-funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Annual Quality Assurance Report (AQAR):

IQAC prepares and submits the AQAR, ensuring compliance with quality benchmarks and fostering continuous institutional improvement.

Preparation of AISHE and NIRF Reports:

The cell facilitates the collection and submission of data for the All India Survey on Higher Education (AISHE) and the National Institutional Ranking Framework (NIRF).

Teacher Self-Appraisal System:

IQAC collects and analyzes self-appraisal forms from faculty to assess performance and suggest actionable improvements.

Stakeholder Feedback Mechanism:

Feedback from students, parents, alumni, and employers is collected, analyzed, and addressed. The Principal engages with departments to implement corrective actions.

Academic and Administrative Audit (AAA):

Internal and external audits are conducted to ensure compliance with academic and administrative quality standards.

Faculty Development Programs (FDPs):

Regular FDPs are organized to enhance teaching skills and ensure faculty are updated with modern methodologies and trends.

Best Practices Development:

The cell identifies and promotes best practices to improve institutional quality and foster a vibrant learning environment.

Support for Events and Courses:

IQAC facilitates departments and clubs in organizing seminars, workshops, conferences, career guidance sessions, skill development programs, and certificate courses, ensuring holistic student development.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/iqac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Regular IQAC Meetings:

IQAC holds periodic meetings with its members to evaluate teaching-learning processes, identify gaps, and propose improvement measures.

Academic Review by the Principal:

The Principal conducts academic reviews by gathering updates from departments on syllabus completion, internal tests, assignments, seminars, workshops, industrial visits, and educational tours. Meetings with Heads of Departments help address academic and administrative issues.

Feedback from Stakeholders:

Feedback from students, parents, and other stakeholders is collected and analyzed regularly. The Principal meets departments to discuss feedback outcomes and initiates corrective actions to enhance teaching and learning quality.

Monitoring Student Performance:

Internal examinations, assignments, and seminars are used to evaluate student performance. Advanced learners receive additional enrichment opportunities, while slow learners are supported with remedial measures.

Mentor-Mentee System:

The mentor-mentee system ensures individual attention to students. Mentors address both academic and personal issues, promoting holistic development.

Tracking and Improvement in Teaching-Learning:

IQAC tracks the continuous development of teaching-learning processes, including theory and practical sessions. This structured review mechanism fosters improvements in learning outcomes and overall institutional quality.

Through these systematic efforts, the institution ensures consistent progress in teaching-learning methodologies and student success.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/iqac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kmgcollege.edu.in/doc/download2024/Annual%20Report%2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution undertakes numerous initiatives to promote gender equity and ensure a safe and inclusive environment for all. The Women's Welfare Club organized Flameless Cooking and an essay competition on Women's Contribution to Changing the Modern World as part of International Women's Day celebrations. Workshops on gender sensitization and mutual respect included active participation from boys and girls.

Safety measures include 46 CCTV cameras monitored in the Principal's Cabin, fire extinguishers across key areas, first aid boxes in all blocks, and suggestion boxes reviewed weekly. A college vehicle is available for emergencies.

Supportive policies like maternity leave provide three months of full-day leave and three months of half-day leave with pay for employees. Counseling services are available for boys and girls, ensuring emotional well-being.

Health and well-being initiatives include yoga sessions and men's health awareness programs focusing on mental health and stress management. Gender sensitization programs, such as workshops on Offenses against Women and campaigns for inclusivity, highlight shared responsibilities in fostering equity.

Skill development workshops, inter-departmental sports events with mixed-gender teams, and leadership programs empower students, breaking stereotypes and fostering mutual respect. These measures

ensure a balanced and equitable campus culture.

File Description	Documents
Annual gender sensitization action plan	https://kmgcollege.edu.in/doc/igac/dow/AGSAP2023.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kmgcollege.edu.in/doc/igac/dow/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

K.M.G. College of Arts and Science has implemented robust systems for managing degradable and non-degradable waste:

Solid Waste Management Waste is segregated at the source using color-coded bins placed in classrooms, laboratories, corridors, washrooms, and parks. Regular collection and disposal maintain campus cleanliness.

Liquid Waste Management Laboratory liquid waste is channeled through concealed pipelines into soak pits, preventing contamination and ensuring safe disposal.

Biomedical Waste Management Biomedical waste is managed as per environmental safety standards, ensuring proper collection and disposal to safeguard health and the environment.

E-Waste Management The Department of Computer Science collaborates with TES-AMM India for the proper disposal of e-waste, such as laptops and desktops, every three years.

Waste Recycling System Recycling initiatives include composting cafeteria food scraps, kitchen waste, and fallen leaves. A biogas plant facilitates anaerobic digestion, converting organic waste into biogas and compost.

Hazardous Chemicals Waste Management Laboratory chemical waste is collected in a dedicated chemical waste management pit. This ensures safe storage and disposal, minimizing risks to the environment and public health.

These practices highlights K.M.G. College of Arts and Science's commitment to sustainability and environmental conservation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge
Construction of tanks and bunds
Waste water recycling
Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

3. Pedestrian-friendly pathways**4. Ban on use of plastic****5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

K.M.G. College of Arts and Science actively fosters an inclusive environment that promotes tolerance and harmony among cultural, regional, linguistic, communal, socioeconomic, and other diversities.

The college organizes various activities to instill cultural and spiritual values in students and create a sense of unity. Celebrations of cultural and regional festivals like Pongal, Onam, Krishna Jayanthi, Ramzan, Christmas, and Vinayagar Chathurthi bring together students and staff, fostering mutual respect and understanding. Events such as Freshers' Party, Orientation, Farewell Program, Induction Program, Republic Day, and Independence Day celebrations further emphasize inclusivity.

The college conducts annual blood donation camps where students and staff voluntarily donate blood, showcasing their commitment to social responsibility. Programs like "Meri Maati Mera Desh" by NSS emphasize environmental awareness, with activities such as sapling plantation drives and pledges for a plastic-free world.

Motivational lectures are organized to inspire students to embrace national values, social harmony, and communal integration, helping them develop into responsible citizens.

Through these efforts, K.M.G. College of Arts and Science ensures a welcoming and inclusive environment that celebrates diversity and promotes unity among all stakeholders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

K.M.G. College of Arts and Science actively sensitizes students and employees to constitutional values, rights, duties, and responsibilities, fostering their development as responsible citizens.

The Electoral Club organizes outreach programs, including the annual observance of Voter's Awareness Day, to emphasize the significance of voting. Special camps are conducted to enroll new voters. Republic Day and Independence Day celebrations highlight the importance of freedom and the Indian Constitution.

Through NSS, Women's Welfare, YRC, and the Health Club, various activities such as blood donation drives, cleanliness campaigns, awareness programs, and rallies are conducted to promote social responsibility. Visits to orphanages and old age homes enable students to provide financial and emotional support to the underprivileged.

The Citizen Consumer Club conducts seminars and awareness programs to educate students about consumer rights, equipping them with a comprehensive understanding of their responsibilities and entitlements.

To strengthen democratic values, all first-year postgraduate students undertake courses on Environmental Science and Human Rights, providing insights into environmental acts and the Wildlife Protection Act. The Institution Innovation Council organizes programs to educate women about their rights. Additionally, seminars are conducted to deepen awareness of the constitutional duties and responsibilities of every citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kmgcollege.edu.in/doc/igac/dow/7.1.9.pdf
Any other relevant information	https://kmgcollege.edu.in/doc/igac/dow/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

K.M.G. College of Arts and Science celebrates various national and international days, events, and festivals to instil cultural values, patriotism, and social responsibility.

Independence Day (15.08.2023) and Republic Day (26.01.2024) are celebrated with patriotic fervor to honor India's freedom and Constitution. The college observes Perum Thalaivar Kamarajar's Birthday (17.07.2023) as Kalvi Valarchi Naal, promoting the value

of education. Founder's Day (21.07.2023) commemorates the institution's legacy, and National Library Day (12.08.2023) highlights the importance of libraries in education.

NSS organizes events like Sadbhavana Day (18.08.2023), Social Justice Day (15.09.2023), National Unity Day (31.10.2023), and National Untouchability Day (30.01.2024) to foster social harmony, equality, and national integration. World AIDS Day (01.12.2023) and World Cancer Day (11.10.2023) promote awareness on health issues.

Charity Day (05.10.2023) inspires giving back to society, while International Women's Day (08.03.2024) focuses on women's empowerment. Birthdays of Mahakavi Bharathiyar (11.12.2023) and Srinivasa Ramanujan (22.12.2023) celebrate their contributions to literature and mathematics. National Birds Day (05.01.2024) raises environmental awareness.

Through these commemorations, K.M.G. College nurtures unity, respect for diversity, and a strong sense of responsibility among its students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Financial Aid for Staff and Students K.M.G. College of Arts and Science encourages academic excellence through financial assistance for both faculty and students. Faculty members are supported in conducting research and publishing articles in reputed national and international journals. Students are motivated to pursue postgraduate degrees with the help of financial aid. Subsidized meal tokens ensure affordable access to food, and financial support is extended to students participating in sports and extracurricular activities.

Impact: This initiative has led to a significant increase in faculty publications and research incentives. It has also encouraged more students to opt for higher education and actively participate in extracurricular activities, contributing to their holistic development.

Best Practice 2: Free Resources for the Community The institution provides free access to facilities such as the ground, auditorium, seminar hall, and bus services to the local community.

Impact: This initiative has made a tangible difference in the lives of the local population, especially in the rural setting. It has fostered a sense of goodwill and strengthened the institution's connection with the community by addressing their material needs.

These practices underline the college's dedication to academic progress and social responsibility.

File Description	Documents
Best practices in the Institutional website	https://kmgcollege.edu.in/doc/igac/bp/best-practices-22-23.pdf
Any other relevant information	https://kmgcollege.edu.in/doc/igac/bp/best-practices-22-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

K.M.G. College of Arts and Science prioritizes creating and maintaining a healthy, sustainable green environment, focusing on ecological preservation and resource conservation.

Goal:

- To promote environmental sustainability and safeguard natural resources.
- To develop and maintain a green campus.
- To raise awareness about the importance of protecting non-renewable resources.

Procedures and Practices:

- The college's Enviro Club conducts regular plantation drives and follow-up activities, sourcing saplings annually from the forest department.
- Green Audits, Energy Audits, and Environmental Audits are conducted by a recognized organization to assess and improve eco-friendly practices on campus.
- Awareness programs are held for staff and students to ensure everyone is informed about the institution's green practices.
- A Rainwater Harvesting Project has been implemented to collect and store rainwater for irrigation and other uses, addressing water scarcity.
- A water purification facility is set up on campus, providing students with clean drinking water at multiple locations.
- The college has installed a Solar PV system to generate renewable energy.
- LED bulbs are being used in academic and administrative blocks to reduce energy consumption.
- A strict ban on plastic usage promotes eco-friendly alternatives.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution, affiliated with Thiruvalluvar University, Vellore, strictly follows the curriculum authorized and developed by the University's Board of Studies (BoS). Many faculty members of our college, serving as BoS members, actively contribute to the curriculum development process.

To ensure effective curriculum delivery, the institution adopts a meticulously planned and documented approach aligned with the University's policies and annual academic calendar. All college activities are synchronized with Thiruvalluvar University's calendar, and the institution prepares its academic calendar accordingly.

At the start of each semester, department heads allocate subjects to faculty members, and a comprehensive timetable is prepared. Faculty members develop lesson plans in advance and deliver content as per the planned schedule. The teaching-learning process incorporates a variety of methodologies, including ICT tools, demonstrations, project work, field studies, group discussions, and participatory learning approaches.

Daily teaching and learning activities, along with the scheme of syllabus completion and portions completed, are recorded in the ROVAN software. Faculty members also maintain a work diary, which is periodically reviewed and countersigned by the Principal and regularly verified by the respective department heads to ensure accountability and adherence to the plan.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kmgcollege.edu.in/index.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar based on the academic calendar of the affiliated Thiruvalluvar University. This calendar outlines the start and end of semesters, the number of working days, and the schedule for Continuous Internal Assessment (CIA) tests and semester examinations. All curricular, co-curricular, and extracurricular activities, along with the regular teaching-learning process, are meticulously planned and conducted as per the calendar.

CIA tests are conducted on the scheduled dates to ensure adherence to the timeline. For transparency and objectivity, subject faculty members evaluate the answer scripts and return them to students with feedback. The examination committee oversees the uploading of CIA marks into the ROVAN software, which is then integrated into the University portal.

The institution follows the University's guidelines for conducting Continuous Internal Assessments. A dedicated team in the examination cell ensures the smooth execution and monitoring of the internal examination process. Internal marks are awarded based on students' performance in CIA tests and assignments.

Low-performing students are identified based on their CIA scores, interests, and performance. Remedial programs are arranged to provide additional support and help these students improve academically. This systematic approach ensures the institution maintains high standards of assessment and supports all learners effectively.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kmgcollege.edu.in/doc/igac/ac/ACADEMIC%20CALENDAR%202023-2024_11zon.pdf

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG**

B. Any 3 of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

19

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

1675

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution actively integrates crosscutting issues into the curriculum to promote professional ethics, gender equality, human values, environmental consciousness, and sustainability.

- **Value Education:** All undergraduate programs include a mandatory course on Value Education, which instills moral and ethical principles, fostering character development among students.
- **Environmental Studies:** First-year undergraduate students undertake a compulsory Environmental Studies course, addressing critical ecological issues and raising awareness about the importance of environmental conservation for all living beings.
- **Human Rights:** Postgraduate first-year students study Human Rights as a compulsory subject. This course covers various human rights frameworks as outlined in the Indian Constitution and international documents, promoting awareness and respect for fundamental rights and freedoms.
- **Professional Ethics:** The institution emphasizes professional ethics by incorporating guidelines into student life. This includes a formal dress code, with male students required to wear formal attire with tucks and shoes and female students encouraged to adhere to appropriate professional attire. Students are also trained in punctuality, time management, discipline, and leadership skills.

- **Gender Equity:** The institution conducts various programs to promote gender equity, fostering awareness and understanding of gender-related issues and empowering students to contribute to a more equitable society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

615

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://kmgcollege.edu.in/igac.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kmgcollege.edu.in/igac.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

874

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

509

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution identifies and supports students based on their learning levels, organizing targeted programs for slow learners and advanced learners. Continuous monitoring and evaluation help improve academic performance and ensure better learning outcomes.

Slow Learners: Students struggling with academics are identified by their mentors through performance analysis and classroom observations. Mentors provide individual counseling to understand and address their challenges. Remedial coaching, extra classes for doubt clarification, and re-teaching of complex topics are organized to enhance their understanding. Additional study materials and special tests are provided to build confidence and improve scores.

Advanced Learners: Quick learners are identified based on examination performance, classroom participation, and conceptual clarity. They are encouraged to explore advanced textbooks, journals, and additional resources. To further their skills, they are assigned projects, home assignments, and motivated to participate in seminars, poster presentations, and quiz competitions.

Strategies for Improvement:

- For Slow Learners: Remedial coaching, special tests, and personalized support.
- For Advanced Learners: Seminars, participative and experiential learning (industrial tours), projects, and group discussions.

These efforts ensure that all students receive tailored support, enabling slow learners to overcome challenges and advanced learners to excel further. This inclusive approach fosters holistic development and academic success.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/igac.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2252	95

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

(A) Experiential Learning**1. Laboratory-Based Hands-On Training:**

- Students utilize laboratory resources for hands-on education, enhancing their practical understanding of subjects.

2. Value-Added Courses:

- Cutting-edge technologies are introduced through

additional courses, including MOOCs like NPTEL and SWAYAM.

3. Student Activities:

- Seminar presentations, debates, and curriculum-based assignments encourage students to explore and apply theoretical concepts.
- Case studies aligned with the syllabus foster critical thinking and application skills.

4. Industrial Visits and Study Tours:

- Industrial visits provide hands-on training and real-world exposure by touring companies.
- Study tours are organized to immerse students in practical, real-life situations.

5. Skill-Based Workshops:

- Workshops such as mushroom cultivation and home product manufacturing were conducted by the Biochemistry and Chemistry departments, enabling students to develop entrepreneurial skills and consider startup ventures.

(B) Participative Learning

1. Interactive E-Classrooms:

- Digital classrooms facilitate interactive learning, integrating advanced pedagogical tools to enhance engagement.

2. Competitions and Events:

- College-level elocution competitions, debates, and similar activities are conducted to develop essential skills among students.

3. Remedial Coaching:

- Slow achievers receive remedial coaching to bridge learning gaps and actively participate in mainstream academic activities.

(C) Problem-Solving Methodologies

1. Mini Projects:

- Students in undergraduate and postgraduate programs engage in creating mini projects, fostering critical thinking and innovation.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://kmgcollege.edu.in/doc/iqac/dow/Centric-Methods-22-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution leverages Information and Communication Technology (ICT) to enhance the teaching-learning process, ensuring interactive and efficient education delivery. ICT tools have positively impacted students' learning outcomes by making lessons engaging and accessible, while also enabling teachers to adopt innovative pedagogical methods.

ICT Tools Utilized:

1. Mobile Learning (M-Learning): Students access course materials and resources via mobile devices.
2. Online Resources: Digital repositories, including a digital library, are maintained for lectures, course content, and research materials.
3. Flipped Classroom: This approach allows students to review materials in advance, encouraging interactive classroom discussions.
4. Smart Classrooms: Four smart boards are installed, facilitating multimedia teaching techniques.
5. Seminar Rooms and Auditorium: Equipped with projectors, microphones, cameras, and computer systems for enhanced learning experiences.

6. **Online Platforms:** Microsoft Teams is used for online classes, assignments, quizzes, lab submissions, and evaluations.
7. **Multifunction Devices:** Printers, scanners, and photocopiers are strategically placed across the campus for convenient access.
8. **PowerPoint Presentations:** Faculty utilize PowerPoint presentations through LCDs and projectors, integrating digital tools to create effective lessons.
9. **MOOCs:** Platforms like NPTEL and SWAYAM support additional learning opportunities.
10. **Projectors:** Widely used for delivering content interactively.

By integrating these tools, the institution ensures a dynamic and engaging teaching-learning environment, fostering better academic outcomes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

95

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

729

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The institution ensures a transparent and robust mechanism for internal assessment through the systematic conduct of Continuous Internal Assessment (CIA) and model examinations for all subjects, as scheduled in the college calendar. These assessments enable continuous monitoring of students' academic performance.

The college strictly adheres to the regulations of Thiruvalluvar University. Answer scripts from internal examinations are evaluated by the respective subject teachers and returned to students for review, allowing them to understand their performance. The awarded internal marks are meticulously recorded in the student's performance register, with students providing their signatures to maintain transparency and accountability.

To enhance efficiency, internal marks are stored in the college's centralized software system, ROVAN, ensuring accurate record-keeping. These marks are also documented in progress cards, which are shared with parents during parent-teacher meetings to keep them informed about their wards' academic progress.

This structured and transparent approach ensures fairness and consistency in the evaluation process, encouraging students to perform better and providing a clear feedback mechanism for continuous improvement.

File Description	Documents
Any additional information	View File
Link for additional information	https://kmgcollege.edu.in/exam.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has established a Grievance Redressal Cell dedicated to handling examination-related issues. Students with grievances related to internal examinations report them to their tutor, who escalates the matter to the Head of the Department (HoD). The HoD, after obtaining the Principal's approval, forwards the concerns to the Exam Cell for resolution.

For external examinations, university results are promptly communicated to students upon release. Discrepancies such as spelling errors in names, incorrect dates of birth on certificates, or withheld results are immediately brought to the university's attention by the Exam Cell via email, with the knowledge of the HoD and the Principal.

To ensure smooth communication, each class has an official WhatsApp group managed securely by college authorities. Examination-related updates, notifications, and resolutions are shared through these monitored platforms, ensuring students receive timely and accurate information.

This systematic and transparent grievance redressal process, combined with robust communication channels, ensures that both internal and external assessment-related issues are resolved efficiently, maintaining fairness and accountability in the evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	https://kmgcollege.edu.in/exam.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution follows the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) framed by Thiruvalluvar University, which are clearly stated, displayed on the college website, and communicated to both teachers and students during induction programs.

For first-year students, the university adopts the TANSCHÉ (Tamil Nadu State Council for Higher Education) syllabus, which includes well-structured and clearly defined outcomes. These outcomes ensure that students acquire the necessary knowledge and skills at the outset of their academic journey. The curriculum framework and outcomes defined by the university are discussed with faculty members by the Head of the Department (HoD) in departmental meetings. The HoD assigns subjects according to workload, and teachers explain the course objectives and outcomes to students in the classroom.

The alignment of Course Outcomes with Program Outcomes simplifies the assessment process. The achievement of these outcomes is monitored through Continuous Internal Assessments (CIA), Model Examinations, End Semester Examinations, and placement records.

By strictly following the TANSCHÉ syllabus for first-year students and the university's prescribed outcomes, the institution ensures a well-structured, consistent, and comprehensive approach to student development, aligning with the academic goals of Thiruvalluvar University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kmgcollege.edu.in/index.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs) and Course Outcomes (COs) is evaluated by the institution through various methods. To achieve POs, the college organizes seminars, conferences, workshops, and career guidance programs. POs are evaluated based on pass percentages, university rank holders, progression to higher education, and feedback from stakeholders, including faculty and students.

For COs, lesson plans are prepared by teachers, reviewed by the Head of the Department (HoD), and executed according to the academic calendar. Assignments and internal assessments help reinforce learning. However, since the institution is affiliated with the university and does not have access to question-wise marks for end-semester examinations, the evaluation of COs remains incomplete. The evaluation is instead based on overall student performance in internal exams and external semester exams.

To further assess the attainment of COs, the institution conducts Course Exit Surveys for each paper and semester. These surveys gather feedback from students about their learning

experience and help evaluate the effectiveness of course delivery and the achievement of course outcomes. Despite the limitation in accessing question-wise marks, this comprehensive evaluation process ensures the continuous improvement of teaching methods and alignment with program and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kmgcollege.edu.in/index.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

434

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://kmgcollege.edu.in/doc/download2024/Annual%20Report%2023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kmgcollege.edu.in/doc/igac/sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

06

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

K.M.G. College of Arts and Science has established a vibrant ecosystem to promote innovation and facilitate knowledge creation and transfer. The institution offer Ph.D. programs that encourage research aligned with international standards and focus on environmental sustainability. The green campus initiative reinforces its commitment to protecting environmental quality.

The institution is associated with MHRD's Institution Innovation Council (IIC), an initiative by the Ministry of Education (MoE), Government of India, to foster innovation. Adequate resources, including state-of-the-art laboratories, a library with National Digital Library (NDL) access, licensed software, and a robust computing facility with 100 Mbps unlimited internet, support innovative activities.

The college organizes seminars, workshops, guest lectures, and technical discussions in two auditoriums with seating capacities of 200 and 500. Eminent resource persons from research, industry, and social domains contribute to fostering creativity and practical exposure.

Sustainability and skill development are integral, with students producing compost fertilizer from canteen waste and participating in skill-based training programs across all departments. These initiatives ensure a structured approach to innovation while enhancing the transfer of knowledge to meet societal and environmental needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/iic.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

06

File Description	Documents
URL to the research page on HEI website	https://kmgcollege.edu.in/research.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit at K.M.G. College of Arts and Science actively collaborates with governmental and non-governmental organizations to conduct various outreach programs such as health camps, blood donation drives, and 7-day special camps.

Through these initiatives, students gain valuable skills in negotiation, communication, conflict resolution, management, and leadership. They also develop critical thinking and time management skills, fostering their growth into responsible citizens and effective leaders.

Key activities undertaken during the year include:

- Visits to old age homes, where students provided food and other essential supplies to residents.
- Tree planting drives and awareness campaigns about the importance of afforestation and sapling plantations inside and outside the campus.
- A rally organized by NSS volunteers to emphasize the significance of blood donation, followed by a blood donation camp where many students participated voluntarily.
- Programs by the Health Club to promote awareness of dietetics and nutrition, including a rally near the college.
- Demonstrations by the Red Ribbon Club (RRC) to raise awareness about drug abuse.
- Awareness programs by the Enviro Club focusing on the environmental and health impacts of pollution, with members actively contributing by planting trees to maintain a lush campus environment.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/nss.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5642

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated on a 15-acre lush green campus, ensuring optimal utilization of infrastructure for teaching-learning activities. It has 67 spacious classrooms, equipped with a Public Address System (PAS), and ICT-enabled classrooms providing multimedia learning and internet access. A Multipurpose lab with 80 computer systems and advanced software enhances students' skills.

The campus features a fully air-conditioned seminar hall with a 200-seat capacity and ICT facilities. Two auditoriums, each with a 1000-seat capacity, support conferences, cultural events, yoga classes, and other programs.

The science Departments have well-equipped laboratories for UG and PG students. The Chemistry lab is furnished with a UV-Visible Spectrophotometer for research on heavy metal contamination in water, while the Biochemistry lab is equipped with a Blood Group Analysis Kit.

Additionally, a fully air-conditioned computing laboratory with 100 Mbps internet connectivity ensures seamless access for students and staff. The institution's robust infrastructure supports both academic and co-curricular activities, providing a conducive environment for holistic learning and research.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/index.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college boasts a large sports ground utilized extensively by students, neighboring educational institutions, and district and state-level sports organizations for various events. Facilities for outdoor games, including separate tennis and basketball courts, are available. A dedicated boxing coach trains students, leading to notable achievements in competitions. Inter-collegiate sports events are organized to encourage participation, and students involved in sports receive fee concessions and financial support for tournaments. Annual inter-house matches are conducted, with prizes distributed during Sports Day.

Auditorium-I doubles as an indoor stadium for indoor games. A fully functional yoga center conducts regular classes, awarding certificates to students who complete the course successfully. The college also has a well-equipped gymnasium, promoting health and fitness among students.

Cultural activities are supported by the Fine Arts Club, which organizes vibrant programs to showcase student talents. Together, these facilities foster a holistic environment, encouraging students to excel in sports, fitness, and cultural pursuits while maintaining a balanced lifestyle.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/pe.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/dow/ICT%20Tools.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

77.43717

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library at K.M.G. College of Arts and Science (Autonomous) is a modern facility equipped with advanced technology to streamline library operations and enhance user experience. It operates using the ROVAN LMS version 6.0, an Integrated Library Management System (ILMS) implemented in 2019. This system encompasses various modules, including Acquisition, Catalogue, Serials, Search, E-gate, Circulation, and more, ensuring the effective management of resources and services.

Key features of the library include:

- **Acquisition and Catalogue:** Facilitating the smooth procurement and cataloging of resources.

- **E-gate System:** Digital user registration through an electronic gate register at the entrance.
- **Circulation Management:** Efficient handling of book issues, returns, renewals, and accessioning.
- **Search Module:** Easy access to the library's collection, enabling students and faculty to locate resources quickly.
- **Digital Access:** Equipped with 10 computers and 100 Mbps internet connectivity, allowing users to browse e-journals and e-resources.

The library is fully air-conditioned and accommodates 100 users in a comfortable reading environment. It also sends automated notifications to students and staff, enhancing communication and operational efficiency. All resources are updated in the LMS, ensuring seamless accessibility and effective management of the library's extensive collection.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://kmgcollege.edu.in/library.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.44729

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

267

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution consistently upgrades its IT infrastructure to align with the evolving needs of education and administration.

The college has three computer laboratories, a net lab, a language lab, and a seminar hall, all with internet access to support diverse academic activities. Teaching is enhanced through SevenLCD projectors and a smart board. Faculty attendance is monitored via a biometric and face recognition system, while the entire campus is secured with CCTV surveillance.

Wi-Fi connectivity, powered by a 100 Mbps network, is supported by advanced Cisco routers, switches, Cyberoam Firewall, and RailWire services. The fully automated ROVAN software facilitates communication through bulk SMS and manages administrative, academic, and library operations efficiently.

The library offers a digital section equipped with INFLIBNET and NDL subscriptions, providing access to e-books, e-journals, and magazines. A Student Information Centre ensures easy access

to printing and Xerox facilities for both students and faculty.

These IT enhancements reflect the institution's commitment to fostering a technology-driven environment, promoting efficient processes, and enriching the overall educational experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/dow/ICT%20Tools.pdf

4.3.2 - Number of Computers

275

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

234.11826

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution ensures the optimal utilization and maintenance of its facilities through systematic procedures. A master timetable facilitates the effective use of classrooms, laboratories, library, and internet labs.

Maintenance and Upkeep:

- Housekeeping staff manage the maintenance of buildings, classrooms, laboratories, library, playgrounds, transport, electrical systems, and gardens, supervised by a designated monitor.
- Library: Managed by a librarian and assistant librarian, the library operates with standalone software. Regular activities include document binding, reconditioning old books, and pest control to preserve resources.
- Laboratories: Lab assistants, aided by support staff, maintain labs, with usage monitored through logbooks. Upgrades and maintenance of equipment are carried out as required, with stock registers updated regularly.

IT and Infrastructure:

- Computer systems and IT equipment are maintained by a dedicated team of hardware and software technicians.
- Classrooms and furniture are periodically refurbished to ensure quality.

Verification and Inspection:

- Annual stock verification and inspections are conducted by departments, with reports submitted to management via the Principal for necessary action.

These measures ensure the institution's facilities are well-maintained, up-to-date, and fully functional to support academic and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/plc/MA INTANANCE-AND-UTILIZATION.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

418

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://kmgcollege.edu.in/place.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

353

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

353

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

230

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

74

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution ensures active student participation and representation in administrative, co-curricular, and extracurricular activities through established processes and norms.

1. **Administrative Roles:** Student representatives are nominated for each class to serve as a bridge between students, faculty, and administrators. These representatives engage with their peers, gather feedback, and convey concerns to the appropriate authorities, playing a supplementary role in the effective functioning of the institution.
2. **Empowerment and Inclusivity:** Female students are given specific representation through the Women's Forum, where they contribute to discussions and initiatives aimed at promoting gender equity and empowerment.
3. **Event Organization:** Students are entrusted with the responsibility of organizing intra- and intercollegiate events, such as seminars, workshops, and conferences. This engagement provides them with valuable leadership and organizational skills.
4. **Community Service through NSS:** NSS volunteers actively participate in social outreach programs, including:
 - Cleaning school campuses and public health centers.
 - Planting saplings and promoting environmental awareness.

- Conducting awareness campaigns on health hazards, sanitation, and disease prevention.
- Organizing eye camps, health check-ups, and medical camps to provide essential services to local communities.

These activities foster a sense of responsibility, teamwork, and community spirit among students, empowering them to contribute positively to society.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/act.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

K.M.G. College of Arts and Science has a registered Alumni Association that plays a significant role in the institution's development through financial and other support. Established on 3rd July 2017 under the Tamil Nadu Societies Registration Act 1975 (Registration Number: 238/2017), the core purpose of the

association is to maintain a strong connection with the institution and support its growth.

The alumni contribute in various ways:

- **Financial Support:** Ms. V. Ramya, an alumni of BBA (2014-2017), sponsored the tuition and exam fees for Mr. G. Naresh (II BBA).
- **Resource Persons:** Alumni members such as Mr. K. Sunilkumar and Ms. V. Ramya contribute by acting as resource persons for workshops, while Mr. P. Kamal Palanivel (Accenture) and Dr. Senthikumar (Saveetha Dental College) deliver special lectures on career guidance and specialized topics.
- **Book Donations:** Alumni from various departments, including English, Mathematics, Biochemistry, and BCA, donate books to their respective department libraries.
- **Infrastructure Development:** The alumni have contributed funds toward the construction of a gym, with major support provided by the management.
- **Job Support:** Alumni share professional experiences and assist current students with job placements, with preference given to studious alumni applying for positions at the college.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/#
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of our college is to provide education that nurtures

students in the pursuit of greatness, character, and responsible citizenship. Our mission is to offer higher education to the underprivileged in the fields of Arts, Science, and Management, empowering them to become independent and self-sufficient individuals.

The governance of our institution is aligned with these guiding principles, ensuring that the college's operations reflect its vision and mission. The leadership is committed to fostering an environment that prioritizes the educational success of students. The Principal, as the head of the institution, provides clear directions to the heads of departments through regular council meetings, ensuring effective communication and coordination.

For the smooth functioning of the institution, several committees are established, including the IQAC, Library Advisory Committee, Discipline Committee, Anti-Ragging Committee, Internal Complaints Cell, and Exam Committee. Additionally, the institution supports various service-oriented clubs such as NSS, Rotaract Club, Women's Welfare Club, Enviro Club, Health Club, and Fine Arts Club. These committees and clubs actively plan and execute a wide range of activities, contributing to the fulfillment of the college's vision and mission.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/about.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution demonstrates effective leadership through decentralization and participative management, ensuring smooth administration by dividing responsibilities among the IQAC, various committees, and departmental heads.

Principal: The Principal, as the head of the institution, proposes developmental and quality enhancement strategies. He is supported by faculty members who manage various departments and cells.

IQAC: The IQAC ensures the implementation of quality assurance strategies and services, aligning them with stakeholder needs.

Heads of Departments (HoDs): HoDs oversee departmental activities, including workload distribution, timetable management, teaching plans, and preparing annual plans and budgets for seminars, workshops, and competitions. They strive for excellence in all departmental functions.

Committees and Cells: Each committee has a convener who supervises its activities and ensures the successful execution of planned events.

Office Administrator: The office administrator coordinates various institutional activities, ensuring operational efficiency and adherence to college policies.

Finance Officer: The finance officer manages daily financial activities and oversees arrangements for internal and external audits.

Software Administration: The software administrator maintains all institutional modules in the Rovam software, supporting smooth digital operations.

This participative framework fosters collaboration and ensures the institution's mission and goals are effectively realized.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/about.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

K.M.G. College of Arts and Science demonstrates its commitment to strategic deployment through the promotion of research and innovation. The institution fosters a robust research culture that emphasizes freedom of inquiry, thought, expression, and publication to achieve academic excellence.

Key Initiatives in Research and Innovation:

- The college offers Ph.D. programs in Commerce, Biochemistry, Microbiology, and Chemistry, emphasizing advanced research outcomes such as publications, patents, and recognitions.
- Faculty and students actively participate in seminars, conferences, symposia, and workshops to enhance their research skills.
- Research outputs include publishing newsletters, magazines, book chapters, and research papers.
- Eco-friendly initiatives like producing biogas and compost from kitchen waste and promoting mushroom cultivation are undertaken.
- Advanced training is provided through the English Language Lab, which offers language and certificate courses.
- Financial support is sought by submitting research project proposals to agencies like UGC and ICSSR.
- Regular audits, including Green, Environment, and Energy audits, alongside field studies and research projects, are conducted to ensure sustainability.

Library and Digital Resources: The college library boasts 26 journals, 1,555 magazines, and 286 theses. A dedicated digital library with 10 computer systems supports research scholars, offering an exclusive digital network for academic inquiry.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kmgcollege.edu.in/research.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance structure at K.M.G. College of Arts and Science ensures effective and efficient institutional functioning.

Administrative Setup:

- The Principal serves as the academic head, while Heads of Departments (HODs) oversee departmental operations.
- The College Development Council, comprising all HODs and

chaired by the Principal, discusses and formulates developmental programs. Proposals are submitted to the management for approval, ensuring a participatory management system.

- A hierarchical structure defines duties, responsibilities, accountability, and authority at each level, enabling efficient monitoring and institutional improvement.

Appointment and Service Rules:

- Teaching and non-teaching staff recruitment adheres to The Tamil Nadu Private Colleges (Regulation) Act 1976.
- Applications are rigorously screened, and interviews are conducted by an expert panel to uphold academic standards.

Policy Implementation:

- Institutional policies align with the college's vision and emphasize:
 - Advancements in education and infrastructure development.
 - Community outreach initiatives.
 - Promotion of fine arts and sports.
 - Environmental awareness and eco-friendly practices.
 - Personal and spiritual development.
 - Vocational training stimulation.

This structured and transparent system ensures that the college functions effectively, achieving its goals and maintaining high standards across all domains.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/igac.html
Link to Organogram of the institution webpage	https://kmgcollege.edu.in/about.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

K.M.G. College of Arts and Science provides comprehensive welfare measures to ensure the well-being and professional growth of its teaching and non-teaching staff.

1. Leave Benefits:

- 12 days of casual leave annually.
- 5 days of special leave for emergencies.
- 3 months of maternity leave for women employees, followed by special half-day leave during the lactation period.

2. Professional Development:

- On-duty leave for attending conferences, seminars, workshops, and election observer duties.
- Financial support for professional activities, including registration fees for conferences and 50% reimbursement for publication fees in reputed journals.

3. Health and Financial Support:

- Group health insurance and COVID-19 insurance for all staff.
- PF contributions, free transportation, and interest-free loans.

- Advance salary provided upon request.

4. Incentives and Recognition:

- Rewards for faculty achieving 100% results in their subjects.

5. Capacity Building:

- Faculty development programs (FDPs) on research and personality development through ICT Academy.

6. Housing Benefits:

- Rent-free accommodation for the Principal.

These welfare initiatives reflect the institution's commitment to fostering a supportive and growth-oriented environment for its staff.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/doc/igac/plc/staffwelfare-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of each academic year, the institution evaluates the performance of both teaching and non-teaching staff to identify their performance levels and implement necessary steps for improvement or maintenance of good performance.

Teaching Staff:

- The performance of teaching faculty is assessed through the Annual Self-Assessment as part of the Performance-Based Appraisal System (PBAS).
- In addition to teaching, faculty members are assigned various duties and responsibilities. Their contributions to these activities are given weightage during the performance evaluation.
- The faculty members complete the PBAS form, which is then verified by the Heads of the Departments to assess the overall performance.

Non-Teaching Staff:

- The performance of non-teaching staff is evaluated through annual confidential reports and performance appraisal forms.
- Based on the performance evaluations, the institution provides financial incentives and conducts training or skill development programs to help non-teaching staff improve their professional abilities.

This systematic and comprehensive performance appraisal system

ensures that both teaching and non-teaching staff members are evaluated fairly and motivated for further development.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/jbframework/uploads/2023/12/SELF-APPRAISAL.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts both internal and external financial audits on a regular basis to ensure transparency and accountability in financial matters.

Internal Audit: The college has a robust internal audit mechanism in place, which is conducted by a dedicated team within the institution. This internal audit ensures that financial transactions are in accordance with established policies and guidelines.

External Audit: In addition to the internal audit, the college's accounts are audited by a registered chartered accountant. The external auditor reviews and certifies the college's income, expenditure, and capital expenditure annually. The external audit also includes an analysis of student fees, as part of the overall expenditure assessment.

At the end of the audit process, the audited statements are filed with the office of the Registrar of Trust for official records.

Mechanism for Settling Audit Objections: In case any objections or discrepancies arise during the audit, they are promptly addressed by the finance team in collaboration with the auditors. The necessary corrections are made, and any issues are resolved within a reasonable time frame, ensuring compliance with regulatory requirements.

This process ensures the college maintains financial integrity and meets all statutory obligations.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/fc.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a well-structured strategy for mobilizing funds and utilizing resources optimally. The primary source of funds is the tuition fees collected from students, which are primarily allocated for the salaries of teaching and non-teaching staff. Additionally, sufficient funds are earmarked for organizing seminars, workshops, and training programs for both staff and students. These funds also contribute to improving library resources and infrastructure facilities.

The college honors faculty members for their research achievements and professional services, and students are rewarded with cash prizes for their academic accomplishments. Alumni of the college receive fee concessions when enrolling in postgraduate courses, and the wards of non-teaching staff are provided with free education.

The mobilization of funds is based on the institution's needs, including student intake, faculty requirements, and

infrastructural development. A resource mobilization plan is created with the following key components:

1. Estimated fee receipts.
2. Expected receipts from NGOs, alumni membership fees, sponsorships, grants, and interest.
3. Cash outflow for ongoing programs, new acquisitions, infrastructure maintenance, administrative expenses, and depreciation.
4. Any deficit arising from a mismatch between cash inflows and outflows is met by the management.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/doc/iqac/dow/mobilization-of-funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Annual Quality Assurance Report (AQAR):

IQAC prepares and submits the AQAR, ensuring compliance with quality benchmarks and fostering continuous institutional improvement.

Preparation of AISHE and NIRF Reports:

The cell facilitates the collection and submission of data for the All India Survey on Higher Education (AISHE) and the National Institutional Ranking Framework (NIRF).

Teacher Self-Appraisal System:

IQAC collects and analyzes self-appraisal forms from faculty to assess performance and suggest actionable improvements.

Stakeholder Feedback Mechanism:

Feedback from students, parents, alumni, and employers is collected, analyzed, and addressed. The Principal engages with departments to implement corrective actions.

Academic and Administrative Audit (AAA):

Internal and external audits are conducted to ensure compliance with academic and administrative quality standards.

Faculty Development Programs (FDPs):

Regular FDPs are organized to enhance teaching skills and ensure faculty are updated with modern methodologies and trends.

Best Practices Development:

The cell identifies and promotes best practices to improve institutional quality and foster a vibrant learning environment.

Support for Events and Courses:

IQAC facilitates departments and clubs in organizing seminars, workshops, conferences, career guidance sessions, skill development programs, and certificate courses, ensuring holistic student development.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/igac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Regular IQAC Meetings:

IQAC holds periodic meetings with its members to evaluate teaching-learning processes, identify gaps, and propose improvement measures.

Academic Review by the Principal:

The Principal conducts academic reviews by gathering updates from departments on syllabus completion, internal tests, assignments, seminars, workshops, industrial visits, and

educational tours. Meetings with Heads of Departments help address academic and administrative issues.

Feedback from Stakeholders:

Feedback from students, parents, and other stakeholders is collected and analyzed regularly. The Principal meets departments to discuss feedback outcomes and initiates corrective actions to enhance teaching and learning quality.

Monitoring Student Performance:

Internal examinations, assignments, and seminars are used to evaluate student performance. Advanced learners receive additional enrichment opportunities, while slow learners are supported with remedial measures.

Mentor-Mentee System:

The mentor-mentee system ensures individual attention to students. Mentors address both academic and personal issues, promoting holistic development.

Tracking and Improvement in Teaching-Learning:

IQAC tracks the continuous development of teaching-learning processes, including theory and practical sessions. This structured review mechanism fosters improvements in learning outcomes and overall institutional quality.

Through these systematic efforts, the institution ensures consistent progress in teaching-learning methodologies and student success.

File Description	Documents
Paste link for additional information	https://kmgcollege.edu.in/igac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

A. All of the above

**initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://kmgcollege.edu.in/doc/download2024/Annual%20Report%2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution undertakes numerous initiatives to promote gender equity and ensure a safe and inclusive environment for all. The Women's Welfare Club organized Flameless Cooking and an essay competition on Women's Contribution to Changing the Modern World as part of International Women's Day celebrations. Workshops on gender sensitization and mutual respect included active participation from boys and girls.

Safety measures include 46 CCTV cameras monitored in the Principal's Cabin, fire extinguishers across key areas, first aid boxes in all blocks, and suggestion boxes reviewed weekly. A college vehicle is available for emergencies.

Supportive policies like maternity leave provide three months of full-day leave and three months of half-day leave with pay for employees. Counseling services are available for boys and girls, ensuring emotional well-being.

Health and well-being initiatives include yoga sessions and men's health awareness programs focusing on mental health and

stress management. Gender sensitization programs, such as workshops on Offenses against Women and campaigns for inclusivity, highlight shared responsibilities in fostering equity.

Skill development workshops, inter-departmental sports events with mixed-gender teams, and leadership programs empower students, breaking stereotypes and fostering mutual respect. These measures ensure a balanced and equitable campus culture.

File Description	Documents
Annual gender sensitization action plan	https://kmgcollege.edu.in/doc/igac/dow/AG_SAP2023.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kmgcollege.edu.in/doc/igac/dow/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

K.M.G. College of Arts and Science has implemented robust systems for managing degradable and non-degradable waste:

Solid Waste Management Waste is segregated at the source using color-coded bins placed in classrooms, laboratories, corridors, washrooms, and parks. Regular collection and disposal maintain

campus cleanliness.

Liquid Waste Management Laboratory liquid waste is channeled through concealed pipelines into soak pits, preventing contamination and ensuring safe disposal.

Biomedical Waste Management Biomedical waste is managed as per environmental safety standards, ensuring proper collection and disposal to safeguard health and the environment.

E-Waste Management The Department of Computer Science collaborates with TES-AMM India for the proper disposal of e-waste, such as laptops and desktops, every three years.

Waste Recycling System Recycling initiatives include composting cafeteria food scraps, kitchen waste, and fallen leaves. A biogas plant facilitates anaerobic digestion, converting organic waste into biogas and compost.

Hazardous Chemicals Waste Management Laboratory chemical waste is collected in a dedicated chemical waste management pit. This ensures safe storage and disposal, minimizing risks to the environment and public health.

These practices highlights K.M.G. College of Arts and Science's commitment to sustainability and environmental conservation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

K.M.G. College of Arts and Science actively fosters an inclusive environment that promotes tolerance and harmony among cultural, regional, linguistic, communal, socioeconomic, and other diversities.

The college organizes various activities to instill cultural and spiritual values in students and create a sense of unity. Celebrations of cultural and regional festivals like Pongal, Onam, Krishna Jayanthi, Ramzan, Christmas, and Vinayagar Chaturthi bring together students and staff, fostering mutual respect and understanding. Events such as Freshers' Party, Orientation, Farewell Program, Induction Program, Republic Day, and Independence Day celebrations further emphasize inclusivity.

The college conducts annual blood donation camps where students and staff voluntarily donate blood, showcasing their commitment to social responsibility. Programs like "Meri Maati Mera Desh" by NSS emphasize environmental awareness, with activities such as sapling plantation drives and pledges for a plastic-free world.

Motivational lectures are organized to inspire students to embrace national values, social harmony, and communal integration, helping them develop into responsible citizens.

Through these efforts, K.M.G. College of Arts and Science ensures a welcoming and inclusive environment that celebrates diversity and promotes unity among all stakeholders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

K.M.G. College of Arts and Science actively sensitizes students and employees to constitutional values, rights, duties, and responsibilities, fostering their development as responsible citizens.

The Electoral Club organizes outreach programs, including the annual observance of Voter's Awareness Day, to emphasize the significance of voting. Special camps are conducted to enroll new voters. Republic Day and Independence Day celebrations highlight the importance of freedom and the Indian

Constitution.

Through NSS, Women's Welfare, YRC, and the Health Club, various activities such as blood donation drives, cleanliness campaigns, awareness programs, and rallies are conducted to promote social responsibility. Visits to orphanages and old age homes enable students to provide financial and emotional support to the underprivileged.

The Citizen Consumer Club conducts seminars and awareness programs to educate students about consumer rights, equipping them with a comprehensive understanding of their responsibilities and entitlements.

To strengthen democratic values, all first-year postgraduate students undertake courses on Environmental Science and Human Rights, providing insights into environmental acts and the Wildlife Protection Act. The Institution Innovation Council organizes programs to educate women about their rights. Additionally, seminars are conducted to deepen awareness of the constitutional duties and responsibilities of every citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kmgcollege.edu.in/doc/iqac/dow/7.1.9.pdf
Any other relevant information	https://kmgcollege.edu.in/doc/iqac/dow/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

K.M.G. College of Arts and Science celebrates various national and international days, events, and festivals to instil cultural values, patriotism, and social responsibility.

Independence Day (15.08.2023) and Republic Day (26.01.2024) are celebrated with patriotic fervor to honor India's freedom and Constitution. The college observes Perum Thalaivar Kamarajar's Birthday (17.07.2023) as Kalvi Valarchi Naal, promoting the value of education. Founder's Day (21.07.2023) commemorates the institution's legacy, and National Library Day (12.08.2023) highlights the importance of libraries in education.

NSS organizes events like Sadbhavana Day (18.08.2023), Social Justice Day (15.09.2023), National Unity Day (31.10.2023), and National Untouchability Day (30.01.2024) to foster social harmony, equality, and national integration. World AIDS Day (01.12.2023) and World Cancer Day (11.10.2023) promote awareness on health issues.

Charity Day (05.10.2023) inspires giving back to society, while International Women's Day (08.03.2024) focuses on women's empowerment. Birthdays of Mahakavi Bharathiyar (11.12.2023) and Srinivasa Ramanujan (22.12.2023) celebrate their contributions to literature and mathematics. National Birds Day (05.01.2024) raises environmental awareness.

Through these commemorations, K.M.G. College nurtures unity, respect for diversity, and a strong sense of responsibility among its students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Financial Aid for Staff and Students K.M.G. College of Arts and Science encourages academic excellence through financial assistance for both faculty and students. Faculty members are supported in conducting research and publishing articles in reputed national and international journals. Students are motivated to pursue postgraduate degrees with the help of financial aid. Subsidized meal tokens ensure affordable access to food, and financial support is extended to students participating in sports and extracurricular activities.

Impact: This initiative has led to a significant increase in faculty publications and research incentives. It has also encouraged more students to opt for higher education and actively participate in extracurricular activities, contributing to their holistic development.

Best Practice 2: Free Resources for the Community The institution provides free access to facilities such as the ground, auditorium, seminar hall, and bus services to the local community.

Impact: This initiative has made a tangible difference in the lives of the local population, especially in the rural setting. It has fostered a sense of goodwill and strengthened the institution's connection with the community by addressing their material needs.

These practices underline the college's dedication to academic progress and social responsibility.

File Description	Documents
Best practices in the Institutional website	https://kmgcollege.edu.in/doc/igac/bp/best-practices-22-23.pdf
Any other relevant information	https://kmgcollege.edu.in/doc/igac/bp/best-practices-22-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

K.M.G. College of Arts and Science prioritizes creating and maintaining a healthy, sustainable green environment, focusing on ecological preservation and resource conservation.

Goal:

- To promote environmental sustainability and safeguard natural resources.
- To develop and maintain a green campus.
- To raise awareness about the importance of protecting non-renewable resources.

Procedures and Practices:

- The college's Enviro Club conducts regular plantation drives and follow-up activities, sourcing saplings annually from the forest department.
- Green Audits, Energy Audits, and Environmental Audits are conducted by a recognized organization to assess and improve eco-friendly practices on campus.
- Awareness programs are held for staff and students to ensure everyone is informed about the institution's green practices.
- A Rainwater Harvesting Project has been implemented to collect and store rainwater for irrigation and other uses, addressing water scarcity.
- A water purification facility is set up on campus, providing students with clean drinking water at multiple locations.
- The college has installed a Solar PV system to generate renewable energy.
- LED bulbs are being used in academic and administrative

blocks to reduce energy consumption.

- A strict ban on plastic usage promotes eco-friendly alternatives.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

K.M.G. College of Arts and Science aims to leverage its recent approval for autonomy from the UGC to enhance academic flexibility and quality. The focus will be on the successful implementation of autonomy, including the development of a self-designed curriculum, independent examination system, and improved evaluation methods to better serve student needs and industry demands.

Additionally, the college will introduce Outcome-Based Education (OBE), aligning teaching practices with measurable learning outcomes. Faculty training will be conducted to integrate OBE into course design and assessment procedures.

To further enrich the learning experience, the college will strengthen its Learning Management System (LMS), incorporating interactive features and expanding digital resources. Faculty will receive training to ensure effective usage of the LMS for course delivery and assessments.

The introduction of certificate/add-on courses will cater to emerging industry trends. Courses such as Data Science, Entrepreneurship, and Sustainability Management will be offered, along with Indian Knowledge System (IKS) courses.

Separate research cells for Science and Arts will be established, and faculty will be encouraged to apply for research funding from national and international agencies, promoting academic innovation and interdisciplinary research.

These initiatives will enhance academic quality, research output, and student development.