



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>K.M.G. College of Arts and Science</b>
• Name of the Head of the institution	<b>Dr.M.Senthilraj</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>04171227306</b>	
• Mobile no	<b>6384001559</b>	
• Registered e-mail	<b>kmgcollege@gmail.com</b>	
• Alternate e-mail	<b>kmgcollege@kmgcollege.edu.in</b>	
• Address	<b>Railway Station Road, Ammanankuppam</b>	
• City/Town	<b>Gudiyattam</b>	
• State/UT	<b>Tamil Nadu</b>	
• Pin Code	<b>635803</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Thiruvalluvar University</b>				
• Name of the IQAC Coordinator	<b>Ms.G.Shobarani</b>				
• Phone No.	<b>04171227906</b>				
• Alternate phone No.	<b>8870026740</b>				
• Mobile	<b>9842142674</b>				
• IQAC e-mail address	<b>kmgqiqac@gmail.com</b>				
• Alternate Email address	<b>gshoba8@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://kmgcollege.edu.in/jbframework/uploads/2019/10/AQAR-2021-2022.pdf">https://kmgcollege.edu.in/jbframework/uploads/2019/10/AQAR-2021-2022.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://kmgcollege.edu.in/jbframework/uploads/2019/10/2022-2023-ACADEMIC-CALENDAR_11zon.pdf">https://kmgcollege.edu.in/jbframework/uploads/2019/10/2022-2023-ACADEMIC-CALENDAR_11zon.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.63</b>	<b>2017</b>	<b>30/10/2017</b>	<b>29/10/2022</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.24</b>	<b>2023</b>	<b>01/05/2023</b>	<b>30/04/2028</b>
<b>6.Date of Establishment of IQAC</b>			<b>22/06/2016</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1. Feedback from Parents, Alumni, Students, Employers and staff were collected and analyzed to ensure quality education.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Suggested for new UG programs such as Artificial Intelligence and Data Science	UG programs such as Artificial Intelligence and Data Science were introduced in the year 2023-2024	
To increase the number of certificate courses	10 Addon/Value added and Certificate courses were conducted.	
Submitting the AQAR for 2021-2022	AQAR was submitted to NAAC with in the stipulated time	
To conduct International and National conferences/seminars/workshop	10 International and National conferences/seminars/workshop were conducted	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	08/08/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	15/02/2023

#### 15. Multidisciplinary / interdisciplinary

Since the College's inception, K.M.G. College has offered interdisciplinary courses in the arts, humanities, and sciences. Microbiology and Biochemistry are two examples of blended programmes offered at our college's UG, PG, M.Phil, and Ph.D levels. The College's vision is to empower young men and women by educating them in the pursuit of excellence, Character building and responsible citizen. It plans for becoming a comprehensive, multidisciplinary institution. The goal of our College is to provide higher education in the humanities, sciences, and arts. The institution has a regulation stating that during the induction programme, each student in a separate discipline is required to learn the fundamentals of all other disciplines. The institution already provides a flexible curriculum based on the Choice Based Credit System (CBCS), which allotted credit points for community service, environmental education, and value-based education beginning in the first year for the development of the whole person and of various academic fields. Since our college is affiliated to Thiruvalluvar University, we have planned to offer certificate programmes to undergraduate students in their first, second, and third years of study while upholding the standard of instruction. To mention few Business English, Personality Development, Tally and GST, Computer Type Writing Course (CTC), Problem solving strategies, General Aptitude, C & C++ Aptitude, Basic of Food Science, Waste Water management, Chemistry for Health care, Mathematics for competitive Examinations, Phonetics, CA Foundation, CA Intermediate, CA Final, CA Intermediate Course - Accounting, MS[1]Office Tools, Web Page Designing, HTML, Java Script, PHP, Herbs in day today life, Basic Hematology Techniques, Industrial Microbiology, Tissue Culture Technology, Adulterant Detection and Food Safety, Introduction to MATLAB, Journalism, Airport Management, Advanced Accountancy, Embroidery Design, Computer Literacy Program, Web Designing, Basics of Computer

Programming, MS- Power Point, Mushroom Cultivation, DMLT, Human Microbial Diseases and Management, Microbial Products and Entrepreneurship Development, Tissue culture technology, Household Chemistry, Quantitative Aptitude for Competitive Examinations, Yoga - Foundation course. For difficulties and challenges facing society, our College conducts multidisciplinary research, particularly in the Department of Microbiology and Biochemistry. The College has a good habit of establishing more ties and links with international organisations for learning. Since the College's inception, K.M.G. College has offered interdisciplinary courses in the arts, humanities, and sciences. Microbiology and Biochemistry are two examples of blended programmes offered at our college's UG, PG, M.Phil, and Ph.D levels. The College's vision is to empower young men and women by educating them in the pursuit of excellence, Character building and responsible citizen. It plans for becoming a comprehensive, multidisciplinary institution. The goal of our College is to provide higher education in the humanities, sciences, and arts. The institution has a regulation stating that during the induction programme, each student in a separate discipline is required to learn the fundamentals of all other disciplines. The institution already provides a flexible curriculum based on the Choice Based Credit System (CBCS), which allotted credit points for community service, environmental education, and value-based education beginning in the first year for the development of the whole person and of various academic fields. Since our college is affiliated to Thiruvalluvar University, we have planned to offer certificate programmes to undergraduate students in their first, second, and third years of study while upholding the standard of instruction. To mention few Business English, Personality Development, Tally and GST, Computer Type Writing Course (CTC), Problem solving strategies, General Aptitude, C & C++ Aptitude, Basic of Food Science, Waste Water management, Chemistry for Health care, Mathematics for competitive Examinations, Phonetics, CA Foundation, CA Intermediate, CA Final, CA Intermediate Course - Accounting, MS[1]Office Tools, Web Page Designing, HTML, Java Script, PHP, Herbs in day today life, Basic Hematology Techniques, Industrial Microbiology, Tissue Culture Technology, Adulterant Detection and Food Safety, Introduction to MATLAB, Journalism, Airport Management, Advanced Accountancy, Embroidery Design, Computer Literacy Program, Web Designing, Basics of Computer Programming, MS- Power Point, Mushroom Cultivation, DMLT, Human Microbial Diseases and Management, Microbial Products and Entrepreneurship Development, Tissue culture technology, Household Chemistry, Quantitative Aptitude for Competitive Examinations, Yoga - Foundation course. For difficulties and challenges facing society, our College conducts multidisciplinary research, particularly in the

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#### **16.Academic bank of credits (ABC):**

Our College has taken action, but it should be strengthened. The College collaborates with top international academic institutions to advance learning. The Add on Courses and Value Added Courses team at our College are driven to develop the curriculum and create study materials, among other things. One of the best practices at the College, Academic Bank Credit encourages staff, students, and other stakeholders to use this resource.

### **17.Skill development:**

In our College, skill development courses are offered to all programmes in accordance with the Thiruvalluvar University syllabus. Additionally, Vocational courses are provided in accordance with a separate arts, humanities, and science curriculum. Information about the Departments' free vocational programmes for students. ? Human Microbial Diseases and Management ? Microbial Products and Entrepreneurship Development ? Milk Microbiology ? Journalism ? Airport Management ? Embroidery Design ? Web Designing ? Basics of Computer Programming ? MS- Power Point ? Basic of Food Science ? Quantitative Aptitude for Competitive Examinations ? Preparation of soap oil and Phenyl[1]Household Chemistry All Departments provide value[1]based education and value-added courses to both their own students and students from other Departments, with the curriculum for value-added courses taking into account human, ethical, and constitutional principles. Additionally, Thiruvalluvar University provides value-based education in areas like environmental awareness and human rights. The qualities of truth, righteous behaviour, peace, love, non-violence, etc., are improving as a result of these courses. College implements skill-development programmes with good practise: K.M.G. offers students on campus infrastructural facilities for starts up and skill development programmes. Production of soap oil, bleaching powders, and phenyl is done in a separate section. The College campus has all the necessary resources for mushroom production, including land, hut soil, manicure, packaging materials for product marketing, etc.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Since our College is in a rural region, the UG level courses are taught in both Tamil and English. Staff members are already taking classes and undergoing teaching in both Tamil and English. The students communicated with one another in both Tamil and English. The usage of bilingual instruction is employed to help pupils understand the subject matter, while Thiruvalluvar University required all of its students to take their exams in English. Tamil Mandram is preserving and promoting the Indian language in our

College. In contrast, the fine arts group works to preserve heritage, culture, etc. The College library is promoting and maintaining a collection of extremely rare books, Palm-leaf manuscripts, paintings, stamps, coins, idols, and other items.

### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Being an affiliated College, the institution adheres to the syllabus framed by the Thiruvalluvar University, which is an outcome-based approach. During each stage of the teaching-learning process, the teacher verifies the results based on student feedback, CIA test results, model examination results, performance in assignment submission, etc. Thiruvalluvar University recently developed a curriculum centered on education with outcomes. As a result, the College adheres to the same standards for all programmes.

### 20.Distance education/online education:

It is currently quite difficult for the institution to offer vocational courses using ODL mode. In the future, we will be able to complete all vocational courses distant or online. Colleges must improve blended learning and create and use technological tools for imparting knowledge in blended learning activities. The College must start the distance learning programmes. Currently, the College serves as a study centre for the University of Madras in Chennai.

## Extended Profile

### 1.Programme

1.1	518
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2098
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	548
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3		715
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		105
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		105
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		63
Total number of Classrooms and Seminar halls		
4.2		498.27
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		225
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution is a part of Thiruvalluvar University in Vellore, and it adheres to the curriculum that the university has authorized and that was created by the board of studies. Being BOS members, many of our college's faculty members participate in the development of the university's curricula. We guarantee successful curriculum delivery by adhering to a well-planned and documented approach based on the policies and annual calendar of the university.

- All of the college's activities are organized in accordance with Thiruvalluvar University, and the college creates an academic calendar that is in sync with that calendar. The department heads assign subjects, and at the start of each semester a timetable is created.
- The teachers create the lesson plan well in advance and teach the material in accordance with it. ICT, demonstration, projects, and field studies are used to implement the lecture technique, group discussions, and participatory teaching-learning process.
- The daily activities related to teaching and learning are noted in a work diary, which is periodically countersigned by the Principal and frequently confirmed by the department heads.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/12/1.1.1.-additional.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/12/1.1.1.-additional.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Based on the academic calendar of the affiliated University, the institution creates its own calendar for students. The beginning and end of the semester, the number of working days, the start of the CIA and semester exams. The calendar-prepared schedule is adhered to exactly. Co-curricular and extracurricular activities, as well as the regular teaching-learning process, are conducted according to the schedule. The CIA test also conducted on the designated dates. In order to maintain transparency and objectivity, the subject

professors who were responsible for grading the answers gave the evaluated answer scripts to the students. The examination committee oversees the upload of the grades into the Rovam Software and thereafter into the university portal.

- The affiliated university's guidelines are followed when conducting the Continuous Internal Assessment. The internal exam procedure is carried out and kept under observation in the examination cell by a group of committed individuals.
- Students receive their internal Marks depending on their performance on the CIA exams & assignments.
- We are able to identify the students who are low achievers based on their performance, interests, and CIA scores. We then set up remedial programmes for these students in an effort to assist them improve academically.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/12/Academic-Calander-2022-2023.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/12/Academic-Calander-2022-2023.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course**

**system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**22**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**10**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**2218**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The institute offers courses like Value Education, Environmental**

Studies, Human Rights, etc., as part of the normal curriculum in an effort to integrate crosscutting concerns related to human values and the environment into the curriculum.

We teach our pupils about professional ethics. Through this we set up several rules, such as the dress code that requires guys to wear formal attire with a tuck and shoes. In addition to teaching the pupils about rules and regulations, formal attire for ladies, etc., we also emphasize punctuality, time management, discipline, and the development of leadership skills.

All UG programs must include a paper on value education in their curricula. It fosters moral and ethical principles and aids in character development.

All first-year UG students are required to complete an environmental studies paper. It addresses environmental problems and is connected to the ecology. This course raises awareness of the value of preserving the environment and its importance to all living things.

All PG first-year students, studying Human rights paper in their curriculum as a compulsory subject. It deals with numerous human rights regulations that are outlined in international documents including the Indian Constitution and The institution runs a number of programs on gender equity.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

819

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://kmgcollege.edu.in/feedback/">https://kmgcollege.edu.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may**

**A. Feedback collected, analyzed**

<b>be classified as follows</b>	<b>and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://kmgcollege.edu.in/feedback/">https://kmgcollege.edu.in/feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

821

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

466

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the Department were continuously monitoring and evaluating the students to improve their learning and to score high marks in their exams. This system helps to identify slow learners & advance learners. Students are identified based on:

**Slow Learners:**

If the students are slow in their learning process, the mentor who is acting as the guide and philosopher finds the nature of their problems and motivates them in a friendly way to reach the academic goals. Extra classes are organized to clarify doubts and re-explaining of critical topics for improving performance.

**Quick Learners:**

Quick learners are identified through their performance in examinations; interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc., Students are encouraged to refer advanced textbooks, journals for their studies. Home assignment and projects are given to the students. They are motivated to participate in seminar presentation, Poster presentation, quiz competition etc.

**Strategies adopted for student improvement:**

**Slow learners:**

1. Individual counseling
2. Remedial Coaching
3. Extra notes.
4. Special Test.

**Advance learners:**

1. Seminar sessions
2. Participative learning sessions
3. Experimental learning sessions i.e. Industrial Tour
4. Projects
5. Assessments
6. Group discussion sessions



File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/academic-year-2022-2023/">https://kmgcollege.edu.in/academic-year-2022-2023/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2098	105

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### (A) EXPERIENTIAL LEARNING

Laboratory resources are used for hands-on education. Additional courses on cutting-edge technologies include spoken tutorials, MOOCs, and NPTEL, SWAYAM. Industrial Visits, where they participate in hands-on training while touring the company. Study Tours are organised to expose students to real-world situations. Workshop on mushroom cultivation and home products was conducted in Biochemistry and Chemistry department to enable the students to startup their own business in future.

#### (B) PARTICIPATIVE LEARNING

Using an e-classroom to facilitate more interactive learning sessions encourages the use of improved pedagogical tools in classrooms. The college set up required facilities and organized events like college level elocution competitions, debates, and other such activities to help students develop the abilities they needed. Slow achievers are given remedial coaching so they can participate in the main stream of learning exposure.

#### (C) PROBLEM SOLVING METHODOLOGIES

Creation of mini projects for undergraduate and Postgraduate

students. Seminar Presentations by students Debates Assignments were given to the students in typical area based on the curriculum . Case studies that follows the syllabus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2022/01/Centric-Methods-22-23.pdf">https://kmgcollege.edu.in/jbframework/uploads/2022/01/Centric-Methods-22-23.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) in education is the mode of education that uses information and Communications technology to support, enhance, and optimize the delivery of information. It can lead to an improved student learning, better teaching methods and has significant and positive impact on students achievements.

ICT Tools:

1. m-learning (Mobile Learning)
2. Online digital repositories for lectures, course materials and digital library.
3. Employing flipped classroom concepts.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms-
7. Smart Board- four smart boards are installed in the campus.
8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system
9. Online Classes through Microsoft Team which is used to manage and post course related information- learning material, quiz's , lab

submissions and evaluations, assignments, etc.

10. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

11. MOOC Platform - NPTEL

12. Making use of projector devices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

105

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

794

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every department conducts Continuous Internal Assessment (CIA) and model examinations for every subject of the course periodically as

per the schedule given in the college calendar. This helps to assess the students performance continuously. The regulation of Thiruvalluvar University is strictly adopted in the college. The answer scripts of all these internal examinations are evaluated by the teacher concerned and evaluated answer scripts are distributed to the students to view their performance. The internal marks awarded to the students are recorded in the student's performance register and signatures are obtained so as to maintain transparency and establish the objectivity in assessment. The internal marks are also stored in the database of a centralized Software(ROVAN) which is being maintained in the college. Also, the internal marks are entered in the progress cards and the performance of the students in Continuous Internal Assessments are shown to the parents during parent-teacher meetings.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kmgcollege.edu.in/examination-cell/">https://kmgcollege.edu.in/examination-cell/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a grievances redressal cell exclusively for examination related matters. If the students have any discrepancies related to the examinations, it is immediately informed to the Head of the department through the concerned tutor, The Head of the department forwards these discrepancies to the Exam Cell after getting approval from the principal. In the same manner, the external marks awarded by the university are informed to the students as soon as the university results are released. If the students have any discrepancies like Spelling mistakes in Name and Date of Birth printed in the certificates issued by the university , and also the results with held if any by the university for unknown reasons are forwarded to the university immediately through E-Mail by the Exam Cell with the knowledge of Head of the Department and the Principal. Also, any kind of examination related detail is shared with the students through the official students group in Whatsapp.Each class has an official whatsapp group which is being properly maintained and carefully monitored by the college authorities in a safe and secure manner. Therefore the system of internal and external assessment is fair, transparent and robust.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kmgcollege.edu.in/examination-cell/">https://kmgcollege.edu.in/examination-cell/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, Program specific outcomes and Course outcomes for undergraduate, post graduate and research programs offered by the Institute are clearly stated, displayed on the college website and communicated to the teachers and students in the induction programs. Our college is affiliated to Thiruvalluvar University, After receiving the regulation from the university, Head of the Department explained the curriculum and the curriculum framework with all teachers in department meetings. Course outcomes of all the course are clearly defined by the board of studies which are incorporated in the regulation. Head of the department allot the subjects to the staff members as per the workload. The subject teachers educate the regulation of the course to the students with the help of learning objectives, POs, PSOs and COs.

After mapping course outcomes with program outcomes, the assessment and evaluation are found less cumbersome. The outcomes of the course and program are evaluated by means of the progress of the students in Continuous Internal Assessments, Model examinations, End Semester Examinations and the placements obtained by the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2022/12/2.6.1-POCO-web-link-doc.pdf">https://kmgcollege.edu.in/jbframework/uploads/2022/12/2.6.1-POCO-web-link-doc.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Seminars, conferences, workshops and career guidance programs are conducted to achieve the program outcomes. The PO is evaluated from the pass percentage of the students, list of rank holders in

university semester examination, progression to higher education and the feedback from various stakeholders.

To attain course outcomes, the teacher prepares lesson plan and the same is verified by the head of the department. According to the lesson plan and the academic calendar of the college, the classes are conducted and assignments are given to students. The CO is evaluated based on the marks scored by the students in the internal examination and external examinations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2022/12/2.6.1-POCO-web-link-doc.pdf">https://kmgcollege.edu.in/jbframework/uploads/2022/12/2.6.1-POCO-web-link-doc.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

66

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://kmgcollege.edu.in/annual-day/">https://kmgcollege.edu.in/annual-day/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kmgcollege.edu.in/student-satisfaction-survey-sss/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects /

**endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil



### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

K.M.G. College of Arts and Science creates research community to meet international standards. Research should be used to broaden knowledge and increase knowledge dissemination, and offers M.Phil. and Ph.D. programmes to protect the environment. A well-kept college campus that has labs, a library (NDL), and other amenities. By keeping our campus green, we can protect the environment's quality.

Our Institution is associated with MHRD's IIC is an initiative of the Ministry of Education (MOE), Govt. of India, and innovation promotion activities are routed.

The campus offers following resources: adequate licensed software, Windows NT server, Office 2007, Visual Studio 2008, Server, Vista Business, Windows 10 Pro 64-Bit, and a computing facility. 100 Mbps of limitless Internet is also available For conducting seminars, workshops, guest lectures, and discussions on the presentation of technical papers and projects and use of two auditorium halls with seating for more than 200/500 audience members permitted. Eminent people who have significantly impacted research, social activities, or industry are welcome to serve as resource people.

Students are creating compost fertilizer out of the waste from our college's canteen and addition to providing skill-based training as a hobby, we have trained every student in every department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmgcollege.edu.in/institution-innovation-council/">https://kmgcollege.edu.in/institution-innovation-council/</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	<a href="https://kmgcollege.edu.in/research-supervisors/">https://kmgcollege.edu.in/research-supervisors/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

52

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every year, the NSS unit works with both governmental and non-governmental organizations to host health, blood donation, and 7 days special camps. Doctors are also welcome to speak on topics pertaining to girls' health, nutrition and other related topics. Through collaborative work students acquire skills in negotiation, communication, conflict resolution, management and leadership. Students who participate in these outreach and extension activities can learn time management and critical thinking techniques help them to become good leaders and well mannered citizens.

Our students visited an old age home and provided food and other necessities to the residents.

Our NSS volunteers organized a rally and a tree planting creates awareness on Planting saplings inside and outside the campus, as well as the importance of donating blood to save lives. Blood donation camp was organized, and many students voluntarily donated the blood.

Health club runs a program to raise awareness of dietetics and nutrition. An awareness-raising rally took place close to the College.

RRC planned a demonstration to increase public awareness of drug misuse.

The Enviro Club organized a program to raise awareness on environmental and health impacts of pollution. Members of the club provide a variety of plants to maintain the college campus lush.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/academic-year-2022-2023-6/">https://kmgcollege.edu.in/academic-year-2022-2023-6/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

63

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

7596

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread 15 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. We have 60 well-furnished and spacious classrooms for conducting theory classes it also facilitated with PAS system. ICT Classrooms are available for teaching learning process, which providing Multimedia learning and internet access to the student. Language lab is available with 30 computer system advance language software to development the students communication skills. 150 seating capacity seminar hall with AC & ICT facility and two spacious auditoriums with 1000 seating capacity for regular usage to conducting conference and programs. Auditorium - I is also used to conduct cultural programs, yoga classes, indoor games and other college events. Fully air-conditioned, well equipped laboratory with 100 mbps speed internet connection is available for the usage of students and staff. The Science departments Chemistry, Biochemistry and Microbiology have two well-equipped laboratories for UG and PG students, we have facility to conduct practical sessions simultaneously both UG and PG. The Chemistry department have UV - Visible spectrophotometer for the research purpose to determination of heavy metal contamination in water. The Biochemistry department facilitated with blood group analysis kit.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmgcollege.edu.in/kmg-infrastructure/">https://kmgcollege.edu.in/kmg-infrastructure/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have a big sports ground, our sports grounds are used to the maximum benefits of students. Provisions are made to conduct various outdoor games. All the neighboring educational Institutions, District and State Level sports organizations utilize our grounds for their important sports meet and other activities. We have tennis and basketball courts separately for the student benefits. Apart from physical directors a boxing coach is appointed to train the students, our students have participated in boxing competitions and won prizes. Inter-Collegiate sports events are being conducted to encourage the students who are involved in sports and Fee concession is given to students. Financial support is offered to participate both faculties and students in tournaments. Every year we conduct inter house matches in our college and the prizes are distributed during the sports day. Auditorium - Iis used as indoor stadium for many indoor games. Yoga center is functioning for the student benefits, yoga classes are contacting regularly to our students and certificate is provide for those who complete the course successfully. Also well-equipped gym is available for the student to maintain good health. Fine arts club is available for organizing the culture programmes in our college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmgcollege.edu.in/kmg-infrastructure/">https://kmgcollege.edu.in/kmg-infrastructure/</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmgcollege.edu.in/ict-tools/">https://kmgcollege.edu.in/ict-tools/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

138.61

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a spacious and well equipped library with reading room, books, journals, E-resources, Periodicals and newspapers. The Library is totally Air-Conditioned with seating capacity of 100 students. The Library also has ten computers with 100 mbps speed internet installed in the reading room exclusively for students to access e-journals and refer the e resources. We have a fully automated, integrated library management system ROVAN LMS version 6.0 since 2019. The LMS does main activities like search, issue, return, renewal and accession which saves good amount of time of the library staff, it also provides conformation to students and faculties through automated message. All the available books are updated in LMS for easy accessing. The registration maintained in the Library through E- gate register, it is kept at the entrance of the library.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://kmgcollege.edu.in/facilities/">https://kmgcollege.edu.in/facilities/</a>
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>9.88</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>226.37</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution strives to update the IT facilities in the college annually. The college has three computer laboratories with internet access, one net lab, a language lab and one seminar hall to cater various needs. Five LCD projectors are kept to teach the students. Fully systemized Biometric system and face reader are used to monitor the faculty attendance. The whole campus of our college is under surveillance camera for the safety purpose. The college has also installed smart board for the benefit of teachers and students. We have the landline as well as wifi internet facilities with 100 Mbps speed, Cisco Router, Cisco Switch, Cyberom Firewall and Rail wire. Fully automated ROVAN software is using for Bulk SMS service to communicate the students as well as their parents and alumni. Also the ROVAN system is used for the easy functioning of Administrative office, Academic process and Library functions. Well Internet equipped system with INFLIBNET services is exists in our Library. In our library established e-resources are available for student knowledge gaining purpose, it has the subscription of e-books, magazines and e-journals via INFLIBNET, NDL. The college has student information centre to provide printing and Xerox facilities to the students and faculties.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmgcollege.edu.in/ict-tools/">https://kmgcollege.edu.in/ict-tools/</a>

#### 4.3.2 - Number of Computers

225

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
--	--------------------

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**145.98**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The classrooms, laboratories, library and internet labs are utilized to its maximum with a well-planned master timetable. The Institution has housekeeping staff for maintaining Buildings, classrooms, laboratories, library, playgrounds, Transports, Electric systems and Gardens etc. A supervisor is appointed to monitor the work regularly. The library is maintained by the librarian and assistant librarian. The library has standalone software for its operation. Binding of documents and reconditioning of old books is carried out. Regular pest control method has been deployed to prevent the books from destruction. The laboratories are maintained by the lab assistants with the help of support staff. A log book is kept in each lab which assures the proper usage of machines and equipments. The up-gradations of laboratories are done whenever needed. A separate

stock register for each laboratory is maintained and updated. The computer systems and other IT equipments are maintained by a team of hardware and software technicians. The College desks are periodically refurbished. The seminar hall can accommodate upto 200 students where classrooms can accommodate 70 students each. Annual stock verification and inspection has been carried out by the various departments. The report is submitted to the management through Principal for further action.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/12/MAINTANANCE-AND-UTILIZATION.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/12/MAINTANANCE-AND-UTILIZATION.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

470

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

54

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://kmgcollege.edu.in/activities-2/">https://kmgcollege.edu.in/activities-2/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>700</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>700</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**311**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**107**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

09

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

06

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- Students are given due-representations and engaged in various administrative, co-curricular and extra-curricular activities.
- Student - Representatives are nominated for each class. They play a supplementary role in the functioning of the teachers. They are a bridge between students and the staff and the students and the administrators. The representatives hold the discussions with their peers and collect feedback from them. Female students are given representations in a women's forum.
- Students are empowered with responsibilities to organize intra and intercollegiate events, seminars, workshops and conferences.
- Students enthusiastically take part in NSS activities. NSS volunteers render a great service to the society by cleaning the school campuses and the premises of Primary health centers, planting saplings, distributing pamphlets to create awareness about health hazards, insanitation and diseases. Students play an active role in organizing Eye Camp, Health Check-up camps and Medical camps to offer services to the societies on and off the campus.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/academic-year-2022-2023/">https://kmgcollege.edu.in/academic-year-2022-2023/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution**



participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

56

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

K.M.G. College of Arts and Science Alumni Association was Registered under the Tamil Nadu Societies Registration Act 1975 on 3rd July 2017 with the Alumni Association Registration Number: 238/2017. The Core Purpose of Alumni Association is to stay Connected together and Maintain Relationship with the Institution.

- Ms. V. Ramya alumni of BBA (2014-2017) sponsored for Mr. G. Naresh of first BBA Rs.17000 annual tuition fees and Rs.780 towards university examination.
- Alumni Members of Chemistry (Batch2021-2023) have provided a TLC kit worth of Rs.7000 to the Department for Research Purpose.
- Alumni Members of Maths (Batch 2017-2020) have contributed of Mathematics book worth Rs.1000 to the Department Library.
- Alumni Members of BCA (Batch 2019-2021) have contributed Almirah and Pedestal Fan worth of Rs.9000 to the Department Benefit.
- Alumni Members of BBA (Batch 2017-2020) have contributed HP Printer cum Scanner worth of Rs.12000 to the Department Benefit.
- Alumni Share their Professional Experience and Support the out gone Current Students to get a job.

- Studios Alumni are given preference when apply job at KMG.
- The Alumni, who are settled in Foreign Countries, act as the Resource Persons either in online mode/offline mode. They even visit the College and motivate the Students by interacting with them.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/alumni-2/">https://kmgcollege.edu.in/alumni-2/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of the College is to educate students in the pursuit of greatness, character, and responsible citizen.

The College mission is to provide the under privileged with higher education in the dimensions of the Arts, Science, and Management in order to help them become completely independent.

Our College governing body is so reflective and its prime focus is on the vision and mission of the Institute. Our institution has an atmosphere that facilitates personal commitment to the educational success of the students. Being the head of the institution, the Principal gives timely instructions to the heads of the departments through council meeting. For the smooth functioning of the institution, number of committees is framed such as IQAC, Library advisory committee, Discipline committee, Anti-ragging committee, Internal Complaints cell, Exam committee and service oriented clubs like NSS, Rotaract Club, Women's Welfare Club, Enviro club, Health club and Fine Arts which plans and implements many activities to achieve the vision and mission of the college.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/our-team/">https://kmgcollege.edu.in/our-team/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For smooth administration of the college, the responsibilities are divided among IQAC, various Clubs and heads of the departments.

#### Principal:

The Principal is the head of the institution and all the suggestions for the development of the College and quality initiatives are proposed by him. He is assisted by a team of faculty members who are taking care of various departments and cells.

#### IQAC:

The IQAC monitors the quality assurance strategies and services being provided by the institution to its stakeholders.. Head of the Departments: The Head of the Department strive to achieve the highest standard of excellence in all the departmental activities. They oversee the workload, timetable, teaching plan, and draw annual plan and budget for conducting seminars, workshops, competitions.

#### Committees and Cells:

The convener of the Committee will look after the committee's activities and events.

#### Office Administrator:

The role of office administrator is to coordinate all the activities to ensure efficiency and compliance to College policies.

#### Finance Officer:

The finance officer has to approve all the day today activities related to the finance department and arrangement for internal and external audit.

Software Administration: The software admin maintains all the

modules in Rovam software.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/our-team/">https://kmgcollege.edu.in/our-team/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Research and Innovation:

K.M.G. college of Arts and Science is dedicated to promote a research culture among faculty members and students. Our college has a good research culture as central function and encapsulates the freedom of inquiry, thought, expression and publication. The college has a policy to present the integrity of scholarly inquiry that aims at supporting students, scholars and faculties to achieve academic excellence.

K.M.G. college of Arts and Science accords with prioritizing the research outcomes like Ph.D. Degree Programs in Commerce, BioChemistry, Microbiology and Chemistry, Publications, Patent and other recognitions. Our college research activities comprises attending Seminars, Conferences and symposia, Publishing college Newsletters, Magazines, Book chapters and Research papers, Producing Bio Gas and Compost from the kitchen waste, Promoting Mushroom cultivation, Giving Language training and certificate courses through advanced English Language Lab, Seeking financial support through submitting project proposal to UGC/ICSSR every year. Conducting Green Audit, Environment Audit, Energy Audit, Field study and Research projects. 26 Journals, 1555 Magazines and 286 Thesis are available in the college library. A separate section is allotted for the Digital Library with 10 computer systems. The digital network Library is exclusively established for Research scholars

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/01/staffwelfare-1.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/01/staffwelfare-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the academic head of the institution. The HODs are in charge of the respective departments. The College Development Council comprising all HODs presided over by the Principal discusses and chalks out the program for developing the College. After thorough discussions, they are placed before the management for consideration and execution. Thus participatory management system is ensured in the College. Management has designed in a significant way with transparency to get the optimum results out of it. A hierarchical setup is established clearly demarking the duties, responsibilities, Accountability and Authorities at every stage. The College has an effective organizational structure which monitors and improves the Institution.

Appointment and Service rules: The appointment of teaching and nonteaching staff is carried out as per the guidelines of The Tamil Nadu Private Colleges (Regulation) Act 1976. The management takes utmost care to ensure the academic standards of the teacher. The applications are screened thoroughly and interviews are conducted by a panel of experts during recruitment process. Policies have been created and carried out all the way as per the College vision. It includes advancements in education, infrastructure development, community outreach initiatives, the promotion of the fine arts and sports, awareness on eco-environment, personal spiritual development and the stimulation of vocational training.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/01/staffwelfare-1.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/01/staffwelfare-1.pdf</a>
Link to Organogram of the institution webpage	<a href="https://kmgcollege.edu.in/our-team/">https://kmgcollege.edu.in/our-team/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Existing welfare measures for Teaching and non teaching staff:**

- 12 days of casual leaves in a calendar year.
- Five days special leave can be availed in case of emergency situations.
- Women employees may be granted maternity leave for a period of 3 months. After that, special leave for Half-a day for mothers are given during lactation period.
- The Institute permits On- duty to staff members for attending conference, seminar, workshops, industrial visit, observer duty during election period.
- Every year registration fee is given to attend and present papers in the national and international conferences and 50% of cash reimbursement in publication of articles in reputed journal.

- Free transportation facilities, PF contribution, Interest free Loan for both teaching and non-teaching members.
- A group health insurance and Covid insurance scheme has been taken for both the teaching and non-teaching members.
- The management encourages the teachers by rewarding the 100% results producers in the papers taught by them.
- Advance salary is being given on request.
- Through ICT Academy FDP related to research and personality development are conducted.
- Rent free accommodation was made available to the Principal.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/01/staffwelfare-1.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/01/staffwelfare-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

57

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

105

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of every academic year our management assessed the performance of each staff member on that academic year to identify the level of performance to take steps for maintain the same and to improve if there is any deviation.

**Teaching Staff:**



- The performance of teaching faculty member is assessed through the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).
- The institution allots various duties and responsibilities to faculty members in addition to teaching and provide weightage for their contribution in other activities.
- The Performance of Faculty Members were analyzed based on PBAS form filled by faculty members verified by Heads of the Departments.

#### Non-Teaching Staff:

- The performance of non-teaching staff member is also analyzed through annual confidential reports and through annual performance appraisal form.
- Based on the performance of the non-teaching staff members the institution give financial motivation and conduct guidance to develop their skill.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/12/SELF-APPRAISAL.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/12/SELF-APPRAISAL.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our College accounts are audited regularly by the registered chartered accountants. The College has a mechanism for internal audit. In addition to that external auditor verifies and certifies the entire Income Expenditure and the Capital Expenditure of the College every year. External Auditor statement shows the Mean value of Expenditure as fee of the students. Our College is non-commercial organization. The audited statements are filed with the office of the Registrar of Trust every year.

The audited statements are filed with the office of the Registrar of Trust every year.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2024/01/6.4.1..pdf">https://kmgcollege.edu.in/jbframework/uploads/2024/01/6.4.1..pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Amount collected from the Students (Tuition Fees) is spent on the salary of Teaching and non Teaching staff. Sufficient funds are allotted to organizing seminars, training programmes, workshops for staff and students, and to improve library and infrastructure facilities. The faculty members are honoured for their achievements in research and professional services. Cash prizes are awarded to the students for their achievements. The alumni of the students are given fee concession when they join PG in our institution. Free education is given for the wards of non-teaching staff.

On the basis of student intake, faculty requirements, Lab/library/material need and infrastructural need, the details of funds requirement are examined.

A resource mobilization plan is prepared based on the following broad outlines:

1. Estimated fee receipts.

2. Estimated receipts from NGOs, Alumni Membership fees, Sponsorship/grants, interest etc.,

3. Cash outflow based on already running programmes, new acquisitions, enhancement in expenditures, maintenance, administrative expenditure and depreciation.

4. Deficit due to difference between cash inflow and outflow met by the Management.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2022/01/mobilization-of-funds.pdf">https://kmgcollege.edu.in/jbframework/uploads/2022/01/mobilization-of-funds.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. IT prepares, evaluates and recommends the following for approval by the relevant authorities:

- To prepare and submit Annual Quality Assurance Report(AQAR)
- To facilitate preparation of AISHE and NIRF Reports
- To collect and analyze Self Appraisal System from teachers
- To frame and collect Feedback from Stakeholder's, analyze and take necessary action.The Principal meets the departments individually to discuss about the feedback and takes appropriate corrective actions.
- To conduct Internal and External Academic Administrative Audit (AAA)
- Organising FDP periodically
- Evolving Best Practices of the Institution to enhance Quality-Education in the Campus
- Facilitating the Departments and various clubs to organizeseminars/Conferences/Workshops/Career Guidance, Skill Development Programmes/Add-on and Certificate courses etc.,

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2024/01/6.5.1-6.5.2.pdf">https://kmgcollege.edu.in/jbframework/uploads/2024/01/6.5.1-6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC conduct periodical meetings with IQAC members throughout the academic year. Academic review of the departments is conducted by the Principal by collecting information on academic activities, such as completion of syllabus, conduction of internal test, assignments, seminars, conferences, workshops, industrial visit, educational tour etc., Conduct meeting with the Head of the Departments and discuss with relevant services to assess academic and administrative issues. Important issues are discussed in meetings with IQAC and Head of the Departments. This setup has evolved into successful review methodology for improvement in teaching and learning process. The IQAC keeps track of the continuous development of teaching-learning for teaching theory and practical.

- The institution reviews and evaluates its teaching learning process by taking feedbacks from its stakeholders periodically.
- The Principal meets the departments individually to discuss about the feedback and takes appropriate corrective actions.
- The students' performances are monitored by conducting various internal examinations, assignments and seminars.
- Advanced and slow learners are identified and appropriate care is given to them.
- Further, Mentor-Mentee system is in practice through which the students are closely monitored and the mentors try their best to sort out the problems of the students.

File Description	Documents
Paste link for additional information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2024/01/6.5.1-6.5.2.pdf">https://kmgcollege.edu.in/jbframework/uploads/2024/01/6.5.1-6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://kmgcollege.edu.in/jbframework/uploads/2017/05/ANNUAL-REPORT-2022-2023.pdf">https://kmgcollege.edu.in/jbframework/uploads/2017/05/ANNUAL-REPORT-2022-2023.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The Importance of Gender Equality Competition**

The Women's Welfare Club organized a debate on 07.03.2023 International Women's day.

**Fire Extinguishers**

Fire extinguishers are available in Laboratories, Corridors, Departments, Library and Seminar hall. Regular check on fire extinguishers is taken care by administration department.

**Women Safety: CCTV Surveillance**

- Campus is well protected with 46 CCTV; the monitors are installed at Principal's Cabin.
- First aid boxes are available in all blocks.
- Suggestion boxes are placed in both A and B block. It is

opened on every Saturdays and reviewed.

- The College provides emergency vehicle for staff members, students and parent
- Our management gives maternity benefits for staff as well as students. Employees receive a maternity benefit of three months full day leave and three months half-a-day leave with salary.
- A Psychologist is appointed in the campus for Girls Counseling.

#### Benefits of Yoga

Yoga club organized "A WIFE WELFARE & CHILDREN HONOR PARENTS" program on 10.09.2022.

#### WOMEN SAFETY PROGRAM

The "Police Club Inauguration" was held on 01.03.2023  
Mr.R.Srinivasan, SI has given a Special Address about Awareness on Women Safety.

#### International Women's Day

International women's day was celebrated on 08.03.2023 .

File Description	Documents
Annual gender sensitization action plan	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/12/7.1.1-2022-2023-Copy.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/12/7.1.1-2022-2023-Copy.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/12/7.1.1-2022-2023-Copy.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/12/7.1.1-2022-2023-Copy.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid waste management

Waste segregation and collection at every level of the organization is done through color coded and labeled bins placed in the classrooms, auditorium, cafeteria, laboratories, corridors, washrooms, quadrangle and parks.

#### Liquid waste management: Biomedical waste management

K.M.G. College of Arts and Science is actively engaged in waste management. The institution is especially committed to preserving healthy lands and the environment for people and nature. Our college promotes environmental research, showcases, connects, and contributes to environmental debates, supports environmental activities, and disseminates information pertaining to the environment.

#### Liquid waste Management

Management of liquid waste: The laboratory waste chemicals and water are mixed through a concealed pipe line into a soak pit.

#### E-Waste management

Department of computer science with TES-AMM-INDIA process e-wastes for reuse in every three years like laptops, desktops, CPU etc.,

#### Waste recycling system

Recycling strategies are implemented and waste is regenerated. Leaves are a mandatory recyclable item, and also cafeteria food scraps and kitchen waste are recyclable through composting and biogas plant. It is a facility that provides oxygen free conditions where anaerobic digestion can occur.

#### Hazardous chemicals waste management

We use only dilute acids in our laboratories. Otherwise the chemicals are safe and non hazardous.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**



<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="76 434 550 506">File Description</th> <th data-bbox="550 434 1471 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 506 550 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="550 506 1471 645" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 645 550 748">Certification by the auditing agency</td> <td data-bbox="550 645 1471 748" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 748 550 851">Certificates of the awards received</td> <td data-bbox="550 748 1471 851" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 851 550 920">Any other relevant information</td> <td data-bbox="550 851 1471 920" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	Certification by the auditing agency	<a href="#">View File</a>	Certificates of the awards received	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	
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Certificates of the awards received	<a href="#">View File</a>										
Any other relevant information	<a href="#">View File</a>										
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="76 1464 550 1536">File Description</th> <th data-bbox="550 1464 1471 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1536 550 1639">Geo tagged photographs / videos of the facilities</td> <td data-bbox="550 1536 1471 1639" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 1639 550 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="550 1639 1471 1778" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 1778 550 1881">Details of the Software procured for providing the assistance</td> <td data-bbox="550 1778 1471 1881" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1881 550 1951">Any other relevant information</td> <td data-bbox="550 1881 1471 1951" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<a href="#">View File</a>	Policy documents and information brochures on the support to be provided	<a href="#">View File</a>	Details of the Software procured for providing the assistance	<b>No File Uploaded</b>	Any other relevant information	<a href="#">View File</a>	
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Any other relevant information	<a href="#">View File</a>										
<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other</b>											

diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for cultural and social values among the students. The cultural and regional festivals, like Fresher Party, teacher's day, orientation, farewell program, Induction program, rally, plantation, Youth day, Women's day, Yoga day and Religious ritual activities like Onam, Navaratri, Pongal , Ramzan and Christmas are celebrated in the campus. Blood donation camp is annually organized at K.M.G.College of arts and science, where students and staff voluntarily donate blood for the noble cause of serving society and proudly adorn the badge of a blood donor. NSS of our college observes National Constitution Day to instill patriotism among the students. Motivational lectures are arranged for development of the students and to make them responsible citizens following national values of social, secular, communal harmony and national integration. In this way the institute's initiates in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Our college has adopted a village (kelalathur, Ammanakuppam) to promote better education, economic upliftment like Blanket distribution to needy and setting communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

K.M.G. College of Arts and Science educates students to understand and develop the qualities to be a responsible citizen. Outreach programmes have been conducted through Electoral club, Voter's awareness Day is being observed every year in order to create awareness among the students about the importance of voting. Special camps have been conducted to enroll new voters. To highlight the importance of freedom and Indian constitution, institute celebrates Republic day and Independence day every year. Through NSS, Women's welfare, YRC and health club, blood donation, cleaning, awareness camps, etc and rallies have been conducted. The students are taken

to nearby orphanages & old age homes regularly to provide financial support to the needy people. Citizen Consumer club facilitates the students with wide knowledge of consumer rights by conducting seminars and awareness programmes about the rights of a consumer. To strengthen the democratic values all students take a course on EVS and Human Rights in their first year UG/PG which gives them insight into environment acts, wildlife protection act etc. Programs are conducted by Institute Innovation Council cell of the institute to educate women about their rights. Seminars are conducted about various rights, duties and responsibilities of each and every citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/12/7.1.9-2022-2023.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/12/7.1.9-2022-2023.pdf</a>
Any other relevant information	<a href="https://kmgcollege.edu.in/jbframework/uploads/2023/12/7.1.9-2022-2023.pdf">https://kmgcollege.edu.in/jbframework/uploads/2023/12/7.1.9-2022-2023.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

Onam was celebrated on 8.09.2022.

Navarathiri festival was celebrated on 25.09.2022.

Gandhi Jayanthi was celebrated on 02 .10.2022.

The Health and Rotract club with Rotract club of Gudiyattam golden Galaxy organizedan Awareness program for "International Girl child Day" on 12.10.2022.

NSS & Dept of Chemistry celebrated youth awakening rally on 15.10.2022&NSS Organized National constitution day on 26.11.2022.

RRC Club of our college organized AIDS Awareness Pledge Program on 01.12.2022.

Srinivasa Ramanujan's Birthday was celebrated as a "NATIONAL MATHEMATICS DAY" On 22.12.2022

Christmas celebrated in our college on 23.12.22.

Dept of Computer Science celebrated Charles Babbage Commemorative day on 26.12.2022.

Yoga club organized WORLD PEACE DAY Program on 30.12.2022.

Samathuva Pongal was celebrated in our college on 11.01.2023 & 12.01.2023.

National Youth Day was celebrated on 12.1.2023.

NSS Organized Voters day - Awareness program on 25.01.2023.

Republic day was celebrated on 26-01-2023.

Enviro club organized the awareness program"World Wetland Day"on 02.02.2023.

NSS Organized World cancer day on 06.02.2023.

Research and Development Cell, Dept of Biochemistry, Microbiology, Chemistry and Mathematics of Our College jointly organized Science Exhibition for National Science Day on 28.02.2023.

International Women's Day was celebrated on 08.03.2023.

Dept of English Celebrated Henrik Ibsen's Birthday on 20.03.2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1:Financial Aid for staff and students

The main objective is to encourage the faculty members to concentrate on research related activities, and to publish research articles in reputed international and national journals and also motivate the students to pursue PG Degrees by availing financial assistance. Meal token are given to students at a less subsidy. Financial support has been given to the students who are participating in sports and extra-curricular activities. The success of this practice is seen in the way that there is a steady rise in the number of faculty members who have received the research incentives.

### BEST PRACTICE 2:Free resources to the society (Ground, Auditorium, Seminar hall, Bus facility)

A benevolent practice to provide the outsiders with free resources by care of their material needs. Beneficiaries send requests to management in the form of letters. The letters are looked at by management, and then provide them according to their needs.The number of people who benefit from this plan in a variety of ways outside of the college has increased. Resources have to be tapped to create a fund for the purpose of reaching out to the needy because the institute is in a rural area.

File Description	Documents
Best practices in the Institutional website	<a href="https://kmgcollege.edu.in/best-practices/">https://kmgcollege.edu.in/best-practices/</a>
Any other relevant information	<a href="https://kmgcollege.edu.in/best-practices/">https://kmgcollege.edu.in/best-practices/</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**A healthy green environment :**

**Goal:**

- To Advance, safeguard, and maintain the environment
- To develop a sustainable and green campus.
- To impart the importance of protecting non-renewable resources and the environment.

**Procedures and practices:**

- The college Enviro Club conducts plantation and follow-up activities both inside and outside. Every year, the club purchases saplings from the forest department.
- Environmental, energy, and green audits: In order to keep the campus eco-friendly, the Institute performs Green Audits, Energy Audits, and Environment Audits. The fore mentioned audits were carried out by a recognized organization.
- All staff members and students have been informed about the institution's adoption of green practices
- A Rainwater Harvesting Project has been established to collect, store, and use rainwater for landscape irrigation and other uses in order to combat the issue of water scarcity.
- A water purification facility has been set on the college campus. The students are provided drinking water at various locations through purifiers.
- The institution has a solar PV system.
- Replacing LED bulb in its academic & administrative blocks as an initiative for reducing energy consumption in the campus.
- Ban on plastic usage
- The institution has installed a solar panelsystem.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To introduce new programmes.
2. Meetings of the IQAC are scheduled four times a year, with a set agenda.
3. To organize a NAAC sponsored National Seminar on "Revised NAAC Benchmarking as a Stimulating tools to enhance the quality of higher education"
4. Identify and implement new Certificate/Add-on courses to be offered to the students.
5. To conduct IPR related workshop.
6. To motivate the staff members to take up certificate courses in SWAYAM.
7. To collect API & Course file from staff members
8. Workshop for faculty on Program Outcomes / Program Specific Outcomes / Course Outcomes.